



ଓଡିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ, ରାଜପୁର
ODISHA ADARSHA VIDYALAYA
RAJAPUR, BEGUNIPADA, (Gm.) PIN-761031

Estd. 2016



Under the Dept. of School & Mass Education, Govt of Odisha, UDISE Code-21190218401

Affiliated to CBSE, New Delhi, Affiliation No-1520090, CBSE School No-17183

Email Id:-begunipada@oav.edu.in/oav.rajapur@gmail.com

Letter No. 337 /OAVR/2026

Date: 17/09/2026

ADVERTISEMENT FOR ENGAGEMENT OF HOSTEL STAFF IN THE BOYS' HOSTEL (NON-KGBV) OF OAV RAJAPUR, BLOCK-BEGUNIAPADA, GANJAM

1. This advertisement is issued to fill up the posts of other than KGBV Type – IV Boys Hostel of the Odisha Adarsha Vidyalaya, **Rajapur, Block-Beguniapada, Ganjam** for smooth running of the hostel pursuant to the guidelines issued vide OAV Letter No.4023/OAVS dated 07.08.2025. As per the guidelines, applications are invited from eligible candidates for the following posts for engagement in different categories of post in other than KGBV Type-IV Boys Hostel of the Odisha Adarsha Vidyalaya, **Rajapur, Block-Beguniapada, Ganjam** to start functioning in the academic year 2026-27. Posts will be filled up by eligible candidates through a selection process headed by the Collector-cum-Chairman, OAVs, Ganjam on the basis of merit/experience and interview as indicated against the posts.
2. Type of engagement :- Contractual
3. Duration of the engagement- One year
4. On expiry of one year period of contractual engagement, fresh contractual engagement shall be made with a gap of at least one working day based on the satisfactory performance of the employee.

	Start Date	End Date
Submission of Filled in Application Form	20/09/2026	03/10/2026
Mode of Submission of Application	Speed Post/ Registered Post	

Vacancy Details, Eligibility & Remuneration:-

Educational Qualification/Selection Criteria for different posts in Non-KGBV Boys' Hostel of Odisha Adarsha Vidyalaya, Rajapur, Beguniapada							
Sl. No	Name of the Post	No. of posts	Gender/ Age as on 20/09/26	Educational Qualification	Consolidated Monthly Remuneration	Process of Selection	Remarks
1	Warden	1	Male/ 30 to 60 years	BA/B.SC	21,175 /- (including the EPF share of Employee & Employer)	Career Marking percentage	1. Preference shall be given to the local candidates preferably from the block area, where the Hostel of OAV is located. If not available then from the other block of this district will be considered. 2. Retired male teacher, if willing & physically & mentally sound within the age limit of 62 years as on the date of the engagement may be engaged as warden. 3. Experience: At least 02 years in hostel

mm



							management.
2	Chowki dar-cum-Sweeper	1	Male / 21 to 32 years	HSC	7,500/- (including the EPF share of Employee & Employer)	Percentage of marks in Matric/ HSC or equivalent examination	Preference shall be given to local candidates. If candidates are not available in that locality, then block will be taken as a unit. In case of non-availability of eligible Candidates, candidates from other blocks of this district will be considered.
3	Head Cook	1	Male/ 30 to 40 years	Persons having cooking experience. Higher qualification is no bar	9,000/- (including the EPF share of Employee & Employer)	Experience & Interview	Well conversant with the use of LPG. Preference shall be given to local candidates, where Hostel is located. If candidates are not available in that locality, then blocks will be taken at a unit.
4	Assistant Cook	2	Male/ 21 to 32 years	Persons having cooking experience. Higher qualification is no bar.	6,750/- (including the EPF share of Employee & Employer)	Experience & Interview	Familiar with the use of LPG. Preference shall be given to local candidates, where Hostel is located. If candidates are not available in that locality, then blocks will be taken as a unit.

Documents to be attached (Self-attested photocopy only)

- Three copies of recent coloured passport size photograph,
- Voter ID/PAN Card/Aadhar Card/Any other authenticated ID Proof,
- Matric Certificate & Mark Sheet,
- Intermediate (+2/12th) Certificate & Mark Sheet,
- Graduation (+3/BA/B.Sc) Certificate & Mark Sheet,
- Residential/Nativity Certificate by the competent authority,
- Any authenticated age proof certificate (for Head cook & Asst. Cook only)
- Experience certificate

How to Apply:-

The application form completed in all respect along with relevant enclosures may be submitted to the **"PRINCIPAL, OAV RAJAPUR, BEGUNIPADA, AT-RAGAPUR, PO-S.CHACHINA DIST- GANJAM PIN-761031"** in a closed envelop superscribed as ***"Application for the post of WARDEN/HEAD COOK/ASST. COOK/ CHOWKIDAR-CUM- SWEEPER for the Boys' Hostel of OAV Rajapur of Beguniapada Block"*** through **Registered / Speed post only**. Application received other than **Registered / Speed post** shall not be entertained. The Application form can be downloaded from the district website i.e **<https://ganjam.odisha.gov.in>**

MW

Some Important Information & Instructions:-

- The last date for the receipt of application forms is **03/10/2026** upto **4:00 PM**. Applications received after due date shall not be considered under any circumstances.
- The candidates are advised to give their valid mobile number/ WhatsApp number and mail id in the application form and keep the same active till the completion of the recruitment process, so as to receive important messages with related to the recruitment process.
- If at any stage of recruitment or thereafter, it is found that any information furnished by the candidate in his application form is false/incorrect/fabricated or the candidate has suppressed any relevant information or the candidate otherwise does not satisfy the eligibility criteria prescribed for the post, his candidature for the post shall be cancelled.

Remark: - The authority reserves the right to cancel the recruitment process at any point of the recruitment without assigning any reason thereof.

M. K. Suresh
Principal 19/09/2026
Odisha Sahitya Akademi
Bhubaneswar, Odisha
Bhubaneswar, Odisha

APPLICATION FROM

APPLICATION FOR ENGAGEMENT IN BOYS HOSTEL (NON-KGBV) OF OAV RAJAPUR, BLOCK-BEGUNIAPADA, GANJAM

Application for the Post of _____

Affix attested
copy of
passport size
Photograph

1. Name in Full (In Block Letter) : _____

2. Fathers Name : _____

3. Permanent Address : _____

PIN _____

4. Address for Communication : _____

PIN _____

Contact Number : _____

5. E Mail ID : _____

6. Gender : _____

7. Marital Status : _____

8. Date of Birth : _____

9. Age as on 20/09/2026 : _____



10. Educational Qualification :

Examination Passed	Institution/ University	Total Marks	Marks Secured	% of Marks	Year of Passing	Remarks
HSC/Matric						
+2/ Intermediate						
+3/ Graduation (Arts/Science)						
Others(If Any)						

11. Experience :

12. Documents to be attached :

- Three copies of recent colour passport size photograph
- Voter ID/PAN CARD/ AADHAAR CARD
- Matric Certificate and mark sheet
- Intermediate (+2/12th) Certificate and Mark sheet
- Graduation(Arts/Science) mark sheet and Certificate
- Residential / Nativity Certificate by Competent Authority
- Any Authenticated age prove certificate
- Copy of experience certificate as per requirement

13. Candidates possessing academic qualification from institutions out of Odisha are required to submit the equivalency certificate issued by any of the Universities of Odisha and conversion formula of percentage of marks if degree has been awarded other than percentage.

14. DECLARATION

I do hereby declare that all statement made above are true, complete and correct to the best of my knowledge and belief. I also declare that I have not been convicted in any criminal offences and no criminal case is pending for objection against me. Moreover, I undertake that my candidature is liable to be cancelled, if it is found subsequently that the information along with document submitted by me are false and fabricated.

Date:

Place:

Full signature of the Candidate

