



OFFICE OF THE PRINCIPAL
ODISHA ADARSHA VIDYALAYA, LEPHRIPADA
BLOCK-LEPHRIPADA, DIST-SUNDARAGADA, PIN-770011
Under the Deptt. Of School and Mass Education, Govt. of Odisha
EMAIL ID- lephripada@oav.edu.in



School no- 17409 ; Affiliated to CBSE, New Delhi, Affiliation no- 1520356 ; UDISE Code- 21051201304

Letter No- 4107/OAVLEP/2026

Date: 28.08.2026

ADVERTISEMENT FOR ENGAGEMENT OF ASSISTANT COOK
IN BOYS' HOSTEL OF OAV, LEPHRIPADA, SUNDARAGADA

1. Applications are invited from eligible candidates for filling up different support staff for Boys' hostel (other than KGBV type-IV hostel) of **Odisha Adarsha Vidyalaya Lephripada, Sundaragada District-Sundaragada** for the session 2025-26. This engagement is purely contractual and temporary in nature with consolidated remuneration (including EPF Share of employee & Employer). On expiry of one year period of engagement, fresh engagement shall be made with a gap at least one working day basing on the satisfactory performance of the employee.

2. Details of the post & eligibility criteria for Boys' Hostel

Sl. No.	Name of the post	No. of post	Gender	Essential Qualification	Age (as on 29.08.2026)	Remuneration (including EPF Share of employee & Employer)
1	Assistant Cook	1	Male	Experience in cooking	21-45 years	Rs. 6,750.00/-

3. The application form completed in all respect along with relevant enclosure may be submitted to the **PRINCIPAL OAV LEPHRIPADA, SUNDARAGADA AT/PO-CHHATENPALI, BLOCK-LEPHRIPADA, DISTRICT-SUNDARAGADA, PIN-770011** by speed post or Registered post only and in a closed envelop super scribed with "**Application for the post of ASSISTANT COOK FOR BOYS' HOSTEL**" on or before Dt: **09.09.2026**. Application form and other details can be downloaded from the District website (www.sundaragada.odisha.gov.in)

4. **The last date of receiving application form is Dt: 09.09.2026 (Wednesday).** Applications received after the due date shall not be entertained.

5. If no experienced candidate applies, the selection will be based on marks only.

6. Documents to be attached along with application form:

- Duly filled of hostel application form.
- Self-attested Xerox copy of all the educational certificates & mark sheets.
- Self-attested Xerox copy of Aadhaar card/PAN card/Any other authenticated ID proof.
- Self-attested Xerox copy of Resident Certificate issued by the competent authority.
- Any authenticated age proof certificate
- Experience certificate as applicable.

By order of Block Development Officer, Lephripada


PRINCIPAL
Odisha Adarsha Vidyalaya
Lephripada, Sundaragada

GUIDELINES FOR ENGAGEMENT OF SUPPORT STAFF FOR THE HOSTEL

The following support staff will be engaged in the Boys' Hostel of the Odisha Adarsha Vidyalaya Lephripada, Sundaragada for smooth running of the hostels.

1. Assistant Cook (One)

- Male for Boys' hostel
- He has to stay in the hostel 24X7.
- Remuneration: Rs. 6750/- per month (including EPF share of Employee & Employer)
- Age: 21 to 45 years as on the date of advertisement
- Having experience in cooking
- Cook himself be perfectly hygienic in his dresses, cooking habits etc.
- The committee staff conduct physical cooking of some items and evaluate the deliciousness/ consumption of time for preparation if the dishes / hygienic condition of cooking and select the best.
- The cook must be well conversant to use LPG.



APPLICATION FORM

(FOR ENGAGEMENT OF ASSISTANT COOK FOR BOYS' HOSTEL OF OAV, LEPHRIPADA, SUNDARAGADA)

Application for the Post of : _____

Applied for Hostel (Boys') : _____

1. Name in Full (In Block Letter) : _____

2. Father's Name : _____

3. Permanent Address : _____

_____ **PIN** _____

4. Address for Communication: _____

_____ **PIN** _____

5. Contact Number: 1. _____

2. _____

6. E-Mail ID : _____

7. Gender (MALE/FEMALE) : _____

8. Marital Status (MARRIED/UNMARRIED): _____

9. Date of Birth : _____

10. Age as on 29.08.2026 : _____

11. Educational Qualification : _____

**Affix Self-
Attested
Colour
Passport size
Photograph**

Examination Passed	Institution/ University	Year of Passing	Total Marks	Marks Secured (Excluding Extra optional)	Percentage of Secured Marks	Remarks
HSC/Matric						
+2/ Intermediate (Arts/Science/Commerce)						
+3/ Graduation (Arts/Science/Commerce)						
Others (If Any)						

12. Work Experience (If any):

No.	Nature of Work	Name of the Organization	Type of Organization (Govt./ Pvt. /Project/ NGO)	Completed Years

13. Documents to be attached along with application form:

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- (b) Self-attested Xerox copy of all the educational certificates & mark sheets.
- (c) Self-attested Xerox copy of Aadhaar card/PAN card/Any other authenticated ID proof.
- (d) Self-attested Xerox copy of Resident Certificate issued by the competent authority.
- (e) Any authenticated age proof certificate
- (f) Experience certificate as applicable.
- (g) Three (03) nos. of recent passport sized colour photo of the candidates.

14. DECLARATION

I do hereby declare that all statement made above are true, complete and correct to the best of my knowledge and belief. I also declare that my candidature is liable to be cancelled, if it is found subsequently that the information along with document submitted by me are false and fabricated.

Date:

Place:

Full signature of the Candidate