

**GOVERNMENT OF ANDRA PRADESH
DEPARTMENT OF WOMEN DEVELOPMENT AND CHILD WELFARE**

**OFFICE OF THE DISTRICT WOMEN AND CHILD WELFARE
AND EMPOWERMENT OFFICER, GUNTUR**

NOTIFICATION NO:RC.NO.61/A1/2026 DATE:14.07.2026

SUB : RECRUITMENT FOR VARIOUS POSTS IN DISTRICT CHILD PROTECTION UNIT, GUNTUR, CHILDREN HOME, GUNTUR AND JUVENILE JUSTICE BOARD, GUNTUR ON CONTRACT / PART-TIME BASIS.

** ** **

Applications are invited from eligible candidates (only women) for the following positions at District Child Protection Unit, Guntur, Children Home, Guntur and Juvenile Justice Board, Guntur in Guntur District. These posts are purely on a Contract / Part-Time basis for an initial period of one year, subject to performance and scheme continuation.

Sl. No.	Name of the Post	Place of vacancy	No. of Posts	Roaster Point
1	Counsellor	DCPU, Guntur	1	OC
2	PT Instructor cum Yoga Teacher	Children Home, Guntur	1	OC
3	Data Entry Operator	JJB, Guntur	1	OC
	TOTAL		3	



GENERAL INSTRUCTIONS & ELIGIBILITY:

- **Residency:** Candidates must be residents of Guntur and possess a valid domicile certificate.
- **Age Limit:** Generally between 18–42 years (relaxation as per Government norms).
- **Application Mode:** Interested candidates should submit their application in the prescribed format along with self-attested copies of educational certificates, Aadhar card, and experience certificates as per the below mentioned ANNEXURE.
- **Submission Address:** Office of the District Women and Child Development Officer, Swasakthi Buildings , Opp: R&B Guest House , Collector Bungalow Road , Guntur
- **Date for Submission: 16.07.2026 by 10.30 AM**
- **Last Date for Submission: 23.07.2026 by 5:00 PM.**
- **Selection Process:** Selection will be based on merit, relevant experience, and an interview conducted by the District Level Selection Committee.

IMPORTANT NOTES:

1. This position is temporary and do not confer any right to permanent government employment.
2. Only shortlisted candidates will be called for the interview. No TA/DA will be paid.
3. The selection committee reserves the right to cancel or modify the recruitment process without prior notice

Key Instructions

- **Application Mode:** Applications must be submitted in the **APPLICATION FORM** (available on the [District Official Website](#)) either in person or via Registered Post to the **District Women and Child Welfare and Empowerment Officer, Guntur.**
- The applicants should fully satisfy themselves with respect to their qualification and other eligibility criteria before submission of application. No further correspondence will be done in this matter.

Required Documents (Self-Attested Copies)

- Proof of Age (SSLC/Birth Certificate).
- Caste Certificate
- Educational Qualification Certificates and Mark sheets.
- Experience Certificates in the relevant field.
- Identity Proof (Aadhar Card/Voter ID).
- Two recent passport-size photographs.

ANNEXURE – I

Sl. No.	Name of the Post	Required Educational Qualification and Experience
1	Counsellor (Women)	Graduate in Social Work / Sociology / Psychology / Public Health / Counselling from a recognized university. (OR) PG Diploma in Counselling and Communication
2	PT Instructor cum Yoga Teacher (Women)	Degree / Diploma Physical Educational Training
3	Data Entry Operator (Women)	12 th pass from a recognized Board / equivalent board with Diploma / Certificate in Computers.


District Women & Child Welfare &
Empowerment Officer, Guntur