

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BHOPAL

Following Contractual positions are vacant in - Addiction Treatment Facility (ATF) AIIMS Bhopal (A Services Project)

DURATION: 1 Year (Extendable as per performance and availability of project funds)

Name of the Post	Qualification	Age	No. of Post	Mode of selection	Salary
Data Manager	Essential: Graduate Desirable: Qualification/ experience in computer application)	Upto 30 years	1 (UR)	Skill Test or Written test (as applicable)	Rs. 15000/ Month (Fixed)

Procedure for Application:

The interested candidate should appear in the Walk-in-Interview as per details given below,

Venue:

Office of the Department of Psychiatry, 3rd Floor, Academic Block, Hospital Building, AIIMS Bhopal, Saket Nagar, Bhopal, Madhya Pradesh- 462020.

Date & Time: 23.07.2026 (Thursday) at 10 AM

Please bring your filled in application along with photocopy of relevant documents and testimonials at the time of interview.

TERMS & CONDITIONS

1. It is candidates' responsibility to ascertain and ensure their eligibility as per the prescribed qualification and experience. Any misinformation detected at any stage will make the candidate liable for disqualification & legal action. Permission to appear in the selection process does not approve the eligibility of the candidate. Even after qualifying the selection process the candidate may be rendered disqualified at the time of document verification if he/she doesn't fulfil essential eligibility criteria.
2. Tenure: The assignments are purely on contractual basis for the period specified above. This appointment will not vest any right to claim by the candidate for regular appointment or permanent absorption in AIIMS Bhopal or for continued contractual appointment. The performance of the selected candidates will be reviewed every 3 months. Any unauthorised absence from duties for 3 or more working days shall lead to termination of contract.
3. Expiry of Contract: The contract will automatically expire after one year from date of selection and shall be **extended based on performance and availability of project funds**. The

contractual appointment can be terminated at any time by either side by giving 30 days' notice or salary in lieu thereof.

4. Leave: The leave entitlement of the appointee shall be governed in terms of the Institute leave policy governing ad-hoc/extramural/short term research projects as amended from time to time.
5. Accommodation: No hostel or any other accommodation will be provided by the Institute/Nodal Officer of Project.
6. The candidate who is already in government service shall submit 'No Objection Certificate' from the present employer at the time of walk-in-interview or written test.
7. The prescribed qualification is minimum and mere possessing the same does not entitle any candidate for selection.
8. The candidate should bring along original certificates in support of his/her age, educational/professional qualification, experience etc., two recent passport size colour photographs. One set of self-attested photocopies of the relevant documents would need to be submitted with the application form. Failing these, he/she will not be allowed to participate in the walk-in-interview.
9. The candidate applying in response to this advertisement should satisfy themselves regarding their eligibility in all respects.
10. The salary mentioned is all inclusive and no other allowances shall be applicable.
11. No travelling or other allowances will be paid to the candidate for appearing in Interview/written examination or for joining the post.
12. Canvassing of any kind will lead to disqualification.
13. Private practice of any kind is prohibited.
14. He/ She is expected to conform to the rules of conduct and discipline as applicable to the institute employees.
15. The decision of the competent authority regarding the selection of the candidate will be final and no representation will be entertained in this regard.
16. The candidate should not have been convicted by any Court of Law.
17. In case any information given or declaration by the candidate is found to be false or if the candidate has wilfully suppressed any material information relevant to his appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the appointing/competent authority.
18. Applications incomplete in any aspect will be summarily rejected.
19. The Competent Authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.

20. All information/updates pertaining to this advertisement including date of Interview/written examination, result, joining etc will be displayed on the AIIMS Bhopal (www.aiimsbhopal.edu.in) website and notice board of Department of Psychiatry of the institute.
21. Age Concession: Age relaxation is admissible in respect of SC/ST/OBC candidates in accordance with the instructions issued by the Central Government from time to time.
22. No individual intimation will be sent by the AIIMS Bhopal to applicants. It will be the responsibility of applicants to keep abreast of the developments by visiting institute website regularly.
23. All disputes will be subject to jurisdictions of Court of Law at Bhopal.

Principal Investigator: Prof. Dr Vijender Singh, Head, Deptt. of Psychiatry, AIIMS Bhopal