



OFFICE OF THE PRINCIPAL

LALAJEE GOVT. HIGHER SECONDARY SCHOOL, SAHADA

UDISE CODE-21090214802
MAIL-lalajeegovthss@gmail.com

MOB NO- 9777820277
SAMS CODE-04021101

Advt. No. 01/2026

Dt: 05.06.2026

Letter No. 13/2026

Dt: 05/06/2026

ADVERTISEMENT FOR ENGAGEMENT OF GUEST FACULTIES FOR THE SESSION

2026-27

This advertisement is published pursuant to the Directorate of Higher Secondary Education, Odisha File No. DHSE-GEFI-MISC-0021-2025, No. 6148 dated 03.06.2026. The engagement guidelines are approved by the Government in School&Mass Education Department vide Letter No. 13266/SME dated 09.05.2025.

Applications in the prescribed format are invited from eligible candidates for engagement as Guest Faculties in different subjects for Higher Secondary Classes (+2) of Lalajee Govt. Higher Secondary School, Sahada.

1. Eligibility Criteria

A. Retired Teachers

Applications are invited from:

- Retired Government College/Higher Secondary School Teachers.
- Retired Teachers of other Government Colleges/Higher Secondary Schools.
- Retired Teachers of Aided Colleges/Higher Secondary Schools.

The applicant should not have attained the age of 65 years as on the date of engagement.

B. Fresh Candidates

In the event of non-availability of eligible retired teachers, fresh candidates shall be selected strictly on merit basis.

Educational Qualification:

- Master's Degree in the concerned subject with minimum 50% marks or equivalent grade.
- B.Ed. or equivalent qualification recognized by NCTE, New Delhi is mandatory for B.Ed. subjects.

Selection Procedure and Marking Scheme (Total: 100 Marks)

- Selection of fresh candidates will be made strictly on a merit basis. Marks will be proportionally calculated based on the percentage of marks secured in the respective examinations.

Selection shall be based on:

1. Career Assessment.
2. Teaching Experience at HSS Level.
3. Basic Knowledge in Computer Application.

A. Career Assessment (Maximum 85 Marks)

- Master's Degree: 25 Marks
- B.Ed.: 25 Marks
- Bachelor's Degree: 15 Marks
- +2 or equivalent: 10 Marks
- HSC or equivalent: 10 Marks
- (Note: For Non-B.Ed. subjects, or in the absence of B.Ed. candidates, the Master's Degree will be evaluated out of a maximum of 50 Marks. Higher qualifications such as Ph.D., NET, or M.Phil. do not carry additional marking weightage.)

B. Experience & Additional Skills (Maximum 15 Marks)

- Basic Computer Knowledge (DCA/PGDCA): 5 Marks
- Teaching Experience: Maximum 10 Marks (Calculated at 2 marks for each year of teaching experience in HSSs).

2. Remuneration

- Rs. 400/- per class/lecture of 45 minutes duration.
- Maximum 50 classes per month.
- Maximum remuneration shall not exceed Rs. 20,000/- per month.

3. Tenure of Engagement

- The engagement is purely temporary in nature.
- The tenure shall continue for one year from the date of engagement or till closure of the institution for Summer Vacation-2027 or till joining of regular PGTs, whichever is earlier.
- The undersigned reserves the right to disengage any Guest Faculty by giving one month's notice if his/her performance is found unsatisfactory.
- The Principal reserves the right to cancel part or whole of this advertisement without assigning any reason thereof.

4. Subject-wise Vacancies

Stream	Subject	Vacancies
Arts	History	01
Arts	Political Science	01
Arts	Economics	01
Arts	Sociology	01
Science	Physics	01
Science	Chemistry	01
Science	Mathematics	01
Science	Botany	01
Science	Zoology	01
Compulsory Subject	Odia	02
Compulsory Subject	English	02

5. Important Dates

Activity	Date
Publication of Advertisement	05.06.2026
Receipt of Applications	06.06.2026 to 11.06.2026 (Physical Copies Only)
Time for Receipt of Applications	6:30 A.M. to 10:30 A.M.
Certificate Verification&Publication of	By 12.06.2026

Certificate Verification&Publication of Select List	By 12.06.2026
Issue of Engagement Order	By 16.06.2026
Engagement of Guest Faculties	17.06.2026 or reopening of school after Summer Vacation, whichever is earlier
Completion of Selection Process	By 18.06.2026

Last Date for Submission of Application: 11.06.2026 up to 10:30 A.M.

Applications complete in all respects shall be submitted in **physical hard copy format only** in the Office of the Principal, Lalajee Govt. Higher Secondary School, Sahada within the stipulated period. **Online or email submissions will not be accepted.**

6. Documents to be Attached

Candidates shall submit physical self-attested photocopies of the following documents along with the application:

1. HSC or Equivalent Certificate and Mark Sheet.
2. +2 or Equivalent Certificate and Mark Sheet.
3. Bachelor's Degree Certificate and Mark Sheet.
4. Master's Degree Certificate and Mark Sheet.
5. B.Ed. Certificate and Mark Sheet.
6. DCA/PGDCA Certificate or equivalent Computer Certificate.
7. Teaching Experience Certificate (if any).
8. Identity Proof and Address Proof.
9. Two recent Passport Size Photographs.
10. Any other relevant supporting documents.

7. General Instructions

- **Only physical copies of the application along with self-attested documents will be accepted. Applications sent via email or online modes will be strictly rejected.**
- No TA/DA shall be admissible for attending the verification process.
- Incomplete applications shall be rejected.
- Applications received after the prescribed date and time shall not be entertained.
- The provisional and final select lists shall be displayed on the Notice Board of the institution.
- Engagement shall be made as per Government guidelines issued from time to time.
- The decision of the Selection Committee shall be final and binding.

8. Contact

For any clarification, candidates may contact the Office of the Principal during working hours.

Kumbhar
Principal 5-6-26
Lalajee Govt. Higher Secondary School
Sahada, Bhadrak

LALAJEE GOVT. HIGHER SECONDARY SCHOOL, SAHADA

Memo No. 54 / Date: 5-6-26

Copy forwarded to the Block Education Officer, Bhadrak for favour of information and necessary action.

Kumbhar
Principal 5-6-26
Lalajee Govt. Higher Secondary School
Sahada, Bhadrak

Lalajee Govt. Higher Secondary School, Sahada

Memo No. 55 / Date: 5-6-26

Copy forwarded to the District Education Officer, Bhadrak for favour of information and necessary action.

Kumbhar
Principal 5-6-26
Lalajee Govt. Higher Secondary School
Sahada, Bhadrak

Lalajee Govt. Higher Secondary School, Sahada

Memo No. 56 / Date: 5-6-26

Copy forwarded to the Collector & District Magistrate, Bhadrak for favour of information and necessary action with a request to publish the advertisement in the District NIC Portal.

Kumbhar
Principal 5-6-26
Lalajee Govt. Higher Secondary School
Sahada, Bhadrak

Lalajee Govt. Higher Secondary School, Sahada

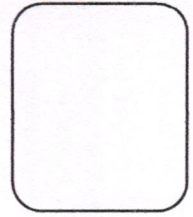
Memo No. 57 / Date: 5-6-26

Copy forwarded to all Notice Boards of Lalajee Govt. Higher Secondary School, Sahada for wide publicity among eligible candidates.

Kumbhar
Principal 5-6-26
Lalajee Govt. Higher Secondary School
Sahada, Bhadrak

Lalajee Govt. Higher Secondary School, Sahada

LALAJEE GOVT. HIGHER SECONDARY SCHOOL, SAHADA
APPLICATION FORMAT FOR GUEST FACULTIES



1. Post applied for:
2. Name of the Applicant:
3. Father's Name:
4. Mother's Name:
5. Date of Birth:
6. Correspondence Address:
7. Permanent Address:
8. Contact No.:
9. Email ID:
10. Caste Category:
11. Aadhar No.:

12. Education Qualification:

Sl No.	Name of Exam Qualified	Name of the Board/ University	Passing Year	Full mark	Mark Secured	Percentage	Subjects Taken

13. EXPERIENCE:

Sl No.	Institution where posted and Held	Date		Total		
		From	To	Years	Months	Days

I hereby declare that the information submitted by me are true and correct to the best of my knowledge and belief.

Place:

Date:

Signature of the Applicant

DOCUMENT CHECK LIST

Sl No.	DOCUMENTS	Submitted Yes/No	Remarks
1	Any ID Proof		
2	10th Certificate		
3	10th Mark sheet		
4	12th Certificate		
5	12th Mark sheet		
6	Graduation Certificate		
7	Graduation Mark sheet		
8	B.Ed. Certificate		
9	B.Ed. Mark sheet		
10	NCTE Certificate		
11	P.G. Certificate		
12	P.G. Mark sheet		
13	Address Proof		
14	PGDCA Certificate		
15	Any Other		

Signature of the Applicant

ANNEXURE-A

TO WHOMSOEVER IT MAY CONCERN

I Shri/Smt./Ms. aged about years
S/D/W/o. on being engaged as Guest Faculty by Principal, Lalajee Govt.
Higher Secondary School, Sahada do hereby certify that I fully understand the temporary nature of my
engagement as Guest Faculty. Being a temporary engagement, I will not claim for regularization of my services
in future.

Place:

Date:

Witness:

1.

2.

Full Signature

Name:

Seal&Signature of the Principal of
Lalajee Govt. HSS, Sahada