

GOVT. HIGHER SECONDARY SCHOOL, CHATAHANDI  
At/Post: Chatahandi, Block: Nabarangpur, Dist: Nabarangpur, Pin Code: 764075  
Email: principalghsschatahandi@gmail.com

**ADVERTISEMENT FOR ENGAGEMENT OF GUEST FACULTIES FOR THE SESSION 2026-27**

Advt. No. 01/2026

Date: 04.06.2026

Pursuant to Govt. in School & Mass Education Department Order No. 13266/SME dated 09.05.2025 and communicated by Director, Higher Secondary Education, Odisha vide Letter No. 6148 dated 03.06.2026, applications are invited from eligible candidates for empanelment and engagement as Guest Faculties in Higher Secondary Classes (+2, Arts Stream) in the following subjects:

**Subjects Offered:** English, Odia, History, Political Science, Economics, Optional Odia

**Eligibility: (As per the Guidelines)**

1. Preferable Retired Govt. / Non-Govt. Aided College/HSS Lecturers below 65 years of age OR fresh candidates.
2. Candidates must have secured at least **50% marks in Master's Degree** in the concerned subject or equivalent grade.
3. **B.Ed. or equivalent degree** recognized by NCTE; New Delhi is desirable (mandatory for B.Ed. subject).
4. Candidates with **teaching experience and computer knowledge (PGDCA/Equivalent)** will be given weightage during selection.

**Remuneration:**

- ₹400/- per class (45 minutes duration), subject to a maximum of **50 classes per month** (ceiling of ₹20,000/- per month).
- Engagement is purely temporary and will continue till filling up of vacancies / posting of regular PGT / commencement of next Summer Vacation 2026-27, whichever is earlier.
- The undersigned reserves the right to disengage any faculty with one month's notice if performance is not satisfactory, and also to cancel part/whole of this engagement notice without assigning any reason.

**Application Procedure:**

- Application in prescribed format (available with this advertisement) along with one set of **self-attested photocopies** of all certificates/mark sheets (from HSC to PG & B.Ed.), Certificate of Computer Knowledge, Experience Certificate, ID/Address proof, and two recent passport-size photographs should be submitted.
- Original documents must be produced at the time of verification.
- Applications must reach the **Office of the Principal, Govt. Higher Secondary School Chatahandi**, or be sent via email to **principalghsschatahandi@gmail.com** on or before 4:30 PM on 08.06.2026. Candidates who submit their applications through email must produce one set of self-attested photocopies of all certificates and mark sheets at the time of document verification.

**Document Verification:**

- Date & Venue: 08.00 am, 09.06.2026 (Tuesday), Govt Higher Secondary School Chatahandi, Nabarangpur
- No TA/DA will be admissible for attending document verification.

Memo No.135 / 2026

Copy to the Notice Board for wide information.

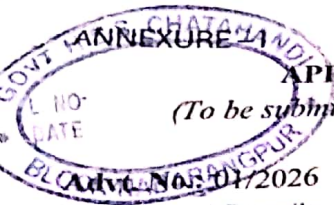
P. Paban Kumar  
H/O PRINCIPAL  
Govt. Higher Secondary School  
CHATAHANDI, NABARANGPUR  
Date: 04.06.2026

Memo No. 136/ 2026

Copy forwarded to the **District Education Officer, Nabarangpur** with a request to kindly host the advertisement in the District NIC Portal for wide circulation among eligible candidates.

P. Paban Kumar  
H/O PRINCIPAL  
Govt. Higher Secondary School  
CHATAHANDI, NABARANGPUR  
Date: 04.06.2026

P. Paban Kumar  
H/O PRINCIPAL  
Govt. Higher Secondary School  
CHATAHANDI, NABARANGPUR



**APPLICATION FORM FOR ENGAGEMENT AS GUEST FACULTY**  
(To be submitted in the Office of the Principal, Govt. Higher Secondary School, Chatahandi)

Email: principalghsschatahandi@gmail.com

Date: 04.06.2026

1. Personal Details

1. Name of the Candidate (in BLOCK letters): \_\_\_\_\_
2. Father's / Husband's Name: \_\_\_\_\_
3. Date of Birth (dd/mm/yyyy): \_\_\_\_\_
4. Age as on 01.06.2026: \_\_\_\_\_ Years \_\_\_\_\_ Months
5. Gender:  Male  Female  Other
6. Category:  UR  SC  ST  SEBC  Other \_\_\_\_\_
7. Marital Status:  Married  Unmarried  Other
8. Nationality: \_\_\_\_\_
9. Aadhar No.: \_\_\_\_\_
10. Present Address (for correspondence): \_\_\_\_\_

Affix Recent  
Passport  
Size Photo  
Here

Mobile No.: \_\_\_\_\_ Email ID: \_\_\_\_\_

2. Academic Qualifications (attach self-attested photocopies)

Examination	Board / University	Year of Passing	% of Marks / Grade	Division	Subjects Studied
HSC / 10th					
+2 / 12th					
Bachelor's Degree					
Master's Degree					
B.Ed / Equivalent					
Others (if any)					

3. Computer Qualification: Certificate / Diploma (PGDCA / Equivalent): \_\_\_\_\_

4. Teaching / Professional Experience (attach certificate)

Name of Institution	Designation	Period (From-To)	Total Years/Months	Subjects Taught

5. Subject Applied for (tick one):

- English  Odia  Political Science  History  Economics  Optional Odia

6. Declaration

I do hereby declare that the information furnished above is true and correct to the best of my knowledge and belief. If any information is found false or incorrect at any stage, my candidature/engagement may be cancelled without notice.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of the Candidate



**GUIDELINE FOR ENGAGEMENT OF GUEST FACULTIES IN GOVT. & GOVT. UPGRADED  
HIGHER SECONDARY SCHOOLS FOR THE ACADEMIC SESSION-2026-27**

Sl. No.	Description	Guidelines				
1	Mode of Engagement	Engagement of Guest Faculties will be made through open advertisement following due procedure as detailed below:				
2	Tenure	For a period of one year from the date of engagement till closure of Schools for Summer Vacation in 2027 or posting of PGTs whichever is earlier				
3	No. of Guest faculties to be engaged	<p>-Not more than total existing vacancies vis-a-vis the sanctioned posts in Govt. &amp; Govt. Up-graded HSSs.</p> <p>-In upgraded HSS Guest Faculties are to be engaged in the following subjects only in addition to the compulsory subjects (Odia &amp; English)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Arts</th> <th style="width: 50%;">Science</th> </tr> </thead> <tbody> <tr> <td>1. History, 2. Political Science, 3. Economics, 4. Logic/Sociology/Optional Odia</td> <td>1. Physics 2. Chemistry, 3. Mathematics 4. Botany 5. Zoology</td> </tr> </tbody> </table> <p>-For Commerce Stream two Guest Faculties shall be engaged for all subjects i.e Accountancy, BSM, BMS, Banking &amp; Insurance /Cost Accountancy</p> <p>-In case of HSSs having two streams, only one Guest Faculty shall be engaged in each Compulsory subject i.e. Odia &amp; English.</p> <p>- In case of HSSs having three stream two Guest Faculties shall be engaged in each Compulsory subject i.e. Odia &amp; English.</p> <p>-For subjects in which students have enrolled without having creation of corresponding teaching posts</p>	Arts	Science	1. History, 2. Political Science, 3. Economics, 4. Logic/Sociology/Optional Odia	1. Physics 2. Chemistry, 3. Mathematics 4. Botany 5. Zoology
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1. History, 2. Political Science, 3. Economics, 4. Logic/Sociology/Optional Odia	1. Physics 2. Chemistry, 3. Mathematics 4. Botany 5. Zoology					
4	Preference & Procedure of selection	<p><b><u>Selection is to be made as per the following order of preference</u></b></p> <ol style="list-style-type: none"> <li>i. Retired Government College/HSS teachers of same institution who have not completed 65 years of age, if their pre-retirement performance was up to mark.</li> <li>ii. Retired teachers of other Government College/HSS who have not completed 65 years of age. If availability of such retired teachers exceeds the requirement, the selection committee will select the most suitable one.</li> <li>iii. Retired teachers of Aided College/HSS who have not completed 65 years of age and who were in receipt of GIA from Government. If availability of such retired teachers exceeds the requirement, the selection committee will select the most suitable one.</li> </ol>				

New



		iv. Fresh candidates will be selected as per merit by following selection procedure given below in the event of non-availability of retired teachers.
5		<b>Method of selection of Fresh Candidates</b>
I	Selection Committee	<p>(A) <u>For Govt. HSS:</u></p> <ol style="list-style-type: none"> <li>1. Principal of HSS- Chairman</li> <li>2. DEO or his representative(ADEO/Sr.BEO/BEO) - Member</li> <li>3. One Sr. faculty nominated by Principal- Member</li> </ol> <p>(B) <u>For Upgraded Govt. HSS</u></p> <ol style="list-style-type: none"> <li>1. DEO or his representative(ADEO/ Sr. BEO/BEO) – Chairman</li> <li>2. Principal(I/C) – Member</li> <li>3. One Sr. faculty nominated by DEO- Member</li> </ol> <p>(Teacher/retired teacher from the nearby Govt. HSS or teacher / retired teacher from the nearby non-Govt. Aided HSS as decided by the DEO)</p>
II	Qualification	<p>- Master's Degree in the concerned subject with at least 50% marks or equivalent grade</p> <p>- B.Ed. or equivalent degree recognized by NCTE, New Delhi, in case of B.Ed. subjects.</p>
III	Total Marks	- Career , Teaching Experience & Basic Computer Knowledge (Either DCA/ PGDCA )in Computer Application -100 marks
IV	<b>Career marking</b>	
	Ph.D	0
	NET	0
	M.Phil	0
	Master's Degree	25 marks
	B.Ed.	25 marks
	Bachelor's Degree	15 marks
	+2 or equivalent	10 marks
	HSC or equivalent	10 marks
	<p><b>Marks will be calculated as mentioned below:</b></p> <p>- If a candidate secures 80%, it will be calculated as 8 out of 10 (+2 &amp; HSC or equivalent), 12 out of 15 (Bachelor's Degree), 20 out of 25 (Master's Degree &amp; B.Ed.)&amp; 40 out of 50 (Non B.Ed. subjects &amp; non availability of B.Ed. candidates) keeping in view the % of marks secured by the candidate in the examination as specified in column No. 5 (IV) out of the full marks of the said examination.</p> <p>- In case of Non-B.Ed. subjects i.e. Anthropology, Commerce, Education, Geology, Logic, Psychology, Sociology, Statistics &amp; Home Science / Non-availability of</p>	

*Handwritten signature*

		B.Ed. candidates, the mark for Master's degree will be calculated out of 50 Marks.
	Basic knowledge in Computer application	5 marks
	Teaching Experience	2 marks for each year of experience in HSSs subject to maximum-10 marks
6	Remuneration	Rs 400/- per class / lecture of 45 minutes duration subject to a ceiling of maximum 50 classes with Rs. 20000/- per month.
7	Disengagement	<ul style="list-style-type: none"> <li>- The Guest faculties shall be disengaged:</li> <li>- Every year during the start of summer vacation.</li> <li>- By giving one month notice if their performance is not satisfactory.</li> <li>- Upon joining of PGT against the said vacant post.</li> </ul>
8	Undertaking format	Annexure-A

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**ANNEXURE-A**

**TO WHOMSOEVER IT MAY CONCERN**

I Shri/Smt./Ms \_\_\_\_\_aged about \_\_\_\_\_years S/D/W/o.  
\_\_\_\_\_on being engaged as Guest Faculty by Principal,  
\_\_\_\_\_Higher Secondary School, at \_\_\_\_\_  
District\_\_\_\_\_do hereby certify that I fully understand the temporary nature of my  
engagement as Guest Faculty. Being a temporary engagement, I will not claim for regularization  
of my services in future.

Place:

Full Signature

Date:

Name:

**Witness:**

- 1.
- 2.

**Seal & Signature of the Principal of the HSS**

