

**OFFICE OF THE NODAL PRINCIPAL
ODISHA ADARSHA VIDYALAYAS (OAVs), BHADRAK**

ADVERTISEMENT

No: 02/2026 Dated: 25.05.2026

Applications are invited from eligible candidates for different support staff posts in Odisha Adarsha Vidyalayas (OAVs) Girls Hostel & Boys Hostels other than the KGBV type-IV Girls 'Hostels of Bhadrak District on temporary/contractual basis as per the vacancies mentioned below in the table in each OAV.

Sl. No	Name of the Post	Qualification	Age	Experience	Monthly Remuneration	Vacancy Position in each OAV
1	Warden	B.A / B.Sc	30-60 Yrs	Minimum 2Yrs in Hostel Management	Rs. 21,175/-	02 (1) Male (1) Female
2	Chowkidar-cum-Sweeper	HSC	21-32Yrs		Rs.7500/-	01(Male)
3	Head Cook		30-40Yrs		Rs. 9000/-	02 (1) Male (1) Female
4	Assistant Cook				Rs.6750/-	04 (2) Male (2) Female

Interested candidates may apply by submitting the application form along with required documents by registered post only (**don't submit the application forms in the OAV Office or by the Mail**) to the concerned OAVs of Bhadrak District by **10 of June 2026**. Application and other details can be downloaded from the district website; <https://bhadrak.odisha.gov.in> / www.oav.edu.in/?GROUPCODE=OAVUTB. The incomplete application forms received after due date shall be summarily rejected. For more details contact to nearby OAV .

The authority reserves the right to cancel or modify the advertisement without assigning any reason thereof.

By the order of District Magistrate-cum Chairman OAVs, Bhadrak

P. (Stm)
25-05-26
**Nodal Principal
OAVs, Bhadrak
Principal
OAV Uttarabada
Bhandaripokhari
Bhadrak**

**OFFICE OF THE NODAL PRINCIPAL
ODISHA ADARSHA VIDYALAYAS (OAVs), BHADRAK**

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As per the approved Guidelines for Functionalization of OAV Hostels (both Boys' and Girls') other than KGBV Type-IV Girls' Hostels vide Letter No. 4023/OAVS dated 07.08.2025 and Resolution No. 02/2026 dated 19.02.2026 of the District Level Committee Meeting regarding functionalization of OAV Hostels of Bhadrak district, and with the approval of the District Magistrate & Collector-cum-Chairperson, OAVs Hostel District Level Committee, Bhadrak, the hostels (other than the KGBV Type -IV Girls') are hereby made functional for the current academic session-2026-27.

Accordingly, a centralized district-level advertisement for engagement of support staff on contractual basis shall be published for the concerned OAV Hostels. However, the selection process shall be conducted by the respective School Level Selection Committee of each OAV, subject to approval of the District Level Committee.

Details of the OAVs Hostels of Bhadrak likely to be open/function

Sl No	Name of OAV	Block	No of Hostels	Postal Address	Remarks
1	OAV UTTARBAD	BHANDARIP OKHARI	(2) 1 BOYS & 1 GIRLS	AT-UTTARBAD,PO/PS/VIA-BHANDARIPOKHARI,DISTRICT-BHADRAK,PIN-756120	
2	OAV PALASGADIA	BONTH	(2) 1 BOYS & 1 GIRLS	AT-PALASGADIA,PO-BEGANA,PS/VIA-BONTH,DIST.-BHADRAK,PIN-756114	
3	OAV OLANG	BHADRAK	(2) 1 BOYS & 1 GIRLS	AT/PO- OLANG,VIA-RANDIA HAT,DIST-BHADRAK,PIN-756135	
4	OAV SHYAMPUR	DHAMNAGAR	(2) 1 BOYS & 1 GIRLS	AT: SHYAMPUR, PO: DHAMNAGAR, VIA-DHAMNAGAR NAC, DIST-BHADRAK,PIN-756117	
5	OAV ERAM	BASUDEVPUR	(2) 1 BOYS & 1 GIRLS	AT/PO-ERAM, PS/VIA-BASUDEVPUR ,DIST-BHADRAK PIN-756162	
6	OAV SANTHAPURA	TIHIDI	(2) 1 BOYS & 1 GIRLS	AT-SANTHAPURA ,PO-ARJUNBINDHA VIA/PS-PIRAHATBAZAR ,BLOCK-TIHIDI ,DIST-BHADRAK ,PIN-756131	
7	OAV MAJHIGAON	CHANDABALI	(2) 1 BOYS & 1 GIRLS	AT-MAJHIGAON, PO- BIJAYNAGAR, P.S/VIA- CHANDABALI,DIST-BHADRAK, PIN-756133	

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**GUIDELINES FOR ENGAGEMENT OF SUPPORT STAFF FOR 100 SEATED OAV HOSTELS
(BOTH BOYS' & GIRLS') OTHER THEN KGBV TYPE-IV GIRLS' HOSTELS OF ODISHA
ADARSHA VIDYALAYAS ,BHADRAK DISTRICT.**

The candidates are advised to go through the eligibility criteria for the following support staff in the hostels of the OAVs, Bhadrak District and they may go for offline application after being satisfied that he/she is eligible for the posts as per stipulated eligibility criteria.

Sl. No	Name of the Post	No of support staff for Girls' Hostel of Each OAV	No of support staff for Boys' Hostel for Each OAV
1	Warden	01 (Female)	01 Male
2	Chowkidar-cum-Sweeper	01(Male)	01(Male)
3	Head Cook	01 (Female)	01 (Male)
4	Assistant Cook	02(Female)	02 (Male)
Total		05	05

The following support staff will be engaged in the Hostels of the Odisha Adarsha Vidyalayas of Bhadrak District for smooth running of the OAVs hostels (Other than KGBV Type-IV Girls' Hostels).

Eligibility Criteria :

1. Warden: (One)

- Male for Boys' hostel and Female for Girls' hostel.
- **Qualification:** B.A/B.Sc from any recognized University.
- He/ She has to stay in the hostel 24 x 7
- **Age:** 30-60 Years as on the date of advertisement.
- **Experience:** At least 02 years in hostel management.
- **Remuneration:** Rs. 21,175/-per month (including EPF share of Employee & Employer)

i. The preference shall be given to the local candidate preferably from the block area. If not available, then from the other adjacent block of the respective District.

ii. If any in-service teacher of OAV is willing to discharge the duties of a warden in addition to his/her duties, He/she may be paid monthly remuneration of Rs. 3000/- in addition to his/her own salary. But He/she must have to stay in the hostel even during the night hours and have to take all responsibilities.

iii. Retired teachers, if willing and physically & mentally sound within the age limit of 62 years as on the date of the engagement, may be engaged as Warden.

2. Chowkidar-cum-Sweeper (One)

- Male Only
- **Remuneration:** Rs. 7,500/- per month (including EPF share of Employee & Employer)
- **Age:** 21 to 32 years as on the date of advertisement
- **Qualification:** He must have passed HSC Examination

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3. Head Cook (One)

- Male for Boys' hostel and Female for Girls' hostel.
- He/ She has to stay in the hostel 24 x 7
- **Remuneration:** Rs. 9,000/- per month (including EPF share of Employee & Employer)
- **Age:** 30 to 40 years as on the date of advertisement
- If somebody is trained in cookery, he/she will be given preference & due weightage.
- Cook himself/herself be perfectly hygienic in his/her dresses, cooking habits etc.
- The committee staff conduct physical cooking of some items & evaluate the deliciousness/ consumption of time for preparation if the dishes/ hygienic condition of cooking & select the best.
- The cook must be well conversant to use LPG.

4. Assistant Cook (Two)

- Male for Boys' hostel and Female for Girls' hostel.
- He/ She have to stay in the hostel 24X7.
- Remuneration: Rs. 6750/- per month (including EPF share of Employee & Employer)
- Age: 21 to 32 years as on the date of advertisement
- Maximum 02 number of Assistant Cooks can be engaged in one Hostel.
- Having experience in cooking and other characteristics as specified above in 3.

Duration of the Engagement:

On expire of a year period of engagement, fresh engagement shall be made with a gap at least one working day basing on the satisfactory performance of the employee.

Process of engagement:

A) Preference shall be given to local candidates.

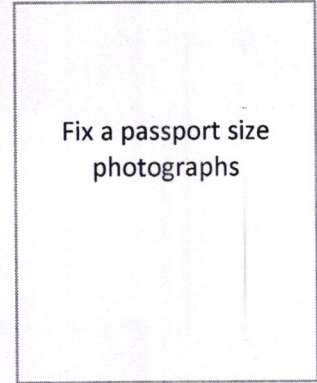
- If candidates are not available in that locality then block will be taken as a unit.
- If still candidates are not available then the candidates from nearby blocks may be selected for the purpose.
- No candidates outside of the district should be recruited against the post stated above.

B) Qualification for the different post may be taken from the above list.

1/5/17

**APPLICATION FOR THE POST OF WARDEN / HEAD COOK / ASST. COOK /
CHOWIKDAR-CUM-SWEEPER IN GIRLS' & BOYS' HOSTEL OF ODISHA
ADARSHA VIDYALAYA, BHADRAK**

**Fill the application form in block letter.
Apply for Girls'/Boys' Hostel**



1. Post Applied for :
2. Name of the Applicant :
3. Father's /husband Name :
4. Permanent Address:
House/Plot No :
Name of the Village :
Name of the G.P :
Name of the Block :
Name of the Police Station :
Name of the Dist. :
Pin Code :
5. Present Address :
House/Plot No :
Name of the Village :
Name of the G.P :
Name of the Block :
Name of the Police Station :
Name of the Dist. :
Pin Code :
6. Date of Birth : DD/MM/YYYY
In Words
Age as on the date of Advertisement: Years Months Days
7. Aadhar Card No :
8. Category applied under : UR/SEBC/SC/ST
9. Gender :
10. Education Qualification :

Sl No	Exam Passed	Board/University	Year of Passing	Full Marks	Marks Obtained	Percentage

PKM

11. Contact No : _____

12. E-mail Id : _____

(Attach authentic document)

13. Copy of certificate to be enclosed (Self-Attested) (Please tick the certificate which is enclosed)

- i. HSC Certificate & Mark Sheet
- ii. +2 Certificate & Mark Sheet
- iii. BA/BSc Certificate & Mark Sheet
- iv. Caste Certificate
- v. Aadhar Card
- vi. Residence Certificate
- vii. Certificate of Experience in Hostel Management
- viii. Self-Attested passport size photographs

DECLARATION:

1. I do hereby declare that I have gone through the advertisement properly and I am eligible for the post. I am fully aware of the terms and conditions of recruitment and agree to abide them.
2. The above information furnished by me is true to the best of my knowledge and belief. If at any stage any information furnished by me found to be false then my candidature may canceled/ rejected without assigning and reason thereof.

Date: _____

Place: _____

Full Signature of the Applicant