

**MORMUGAO PORT AUHTORITY**  
**GENERAL ADMINISTRATION DEPARTMENT**

Ref. No. GAD/PC.A/87/2026/

Date: 22.05.2026

**NOTICE FOR CONTRACTUAL ENGAGEMENT**

Applications, complete in all respects, are invited from eligible candidates for the following post in the Mormugao Port Authority, Hedland Sada, Goa. The details are given hereunder:-

**MEDIA COORDINATOR (ON CONTRACT)**

(i)	No. of Engagement	01(ONE) (UR)
(ii)	Age limit for applying (as on the date of publication of advertisement)	Upper age limit is 45 years
(iii)	Consolidated monthly remuneration	Rs.70000/- p.m.
(iv)	Essential	<b>Essential:-</b> a) Bachelor of Arts in Mass Communication / Bachelor in Journalism or Mass Communication with P. G. Diploma in Media / Mass Communication / Journalism / Digital PR/ Social Media / Advertising / Public Relations. Or b) Master of Arts in Mass Communication / Master in Journalism or Mass Communication.  Knowledge of Konkani and Marathi is essential.  <b>Experience:</b> Experience in Executive / Supervisory cadre in the above field for three years. Must be conversant with Social Media handles.  Preference would be given to candidates having experience in Software like Protocol / Corol Freehand, etc. Must be thorough with feeding google sheets, Portal Updating, etc.

Candidates fulfilling the above eligibility criteria may submit their applications duly filled in prescribed format alongwith self-certified copies of Education Qualification (All year/semester Mark sheets & Certificates, from 10<sup>th</sup> Standard onwards), Experience Certificate, Proof of identity and age (PAN/Aadhar Card/Birth Certificate), two recent passport size photos etc. to reach us on the below mentioned address **on or before 15.06.2026**

**Secretary,  
General Administration Department, Mormugao  
Port Authority,  
"SAARASI", 3<sup>rd</sup> Floor, Administrative Office Building, Headland  
Sada, Goa – 403 804.**

The crucial date for determining eligibility criteria of candidates qualification, experience, age, etc. shall be as on first day of the month in which applications are invited. Selected candidates will not have any claim for regular appointment. No TA/DA will be paid to the applicants attending the interview.

**Sd/-  
FA&CAO &  
Statutory Authority  
for GAD**

**APPLICATION FORMAT**

Affix recent  
Passport size  
Photograph

POST APPLIED FOR \_\_\_\_\_

1	Name of the Candidate					
2	Name of Father/Husband					
3	Date of birth/age (Enclose attested copy of proof)					
4	Nationality					
5	Gender <span style="float: right;">Male / Female</span>					
6	Qualification (Enclose attested copies of Certificates)					
Sl. No	Qualification (with Discipline / Branch)	Name of College	Year of Passing	Marks Secured	%	
i)						
ii)						
iii)						
iv)						
Note : in case of CGPA etc. system of grading, the candidates shall convert the CGPA etc. grading into equivalent percentage of marks and indicate in the above prescribed column accurately. Indicating wrong percentage will disqualify the candidature						
7	Experience in earlier posts held in the chronological order as in below table (Enclose copies of proof)					
Sl.No.	Name of the Organization	Post Held	Scale of Pay	From	To	Nature of duties performed
(i)						
(ii)						
(iii)						
8	Knowledge of Konkani and Marathi:					
9	Permanent Address					
10	Address for communication with email address and Telephone Number					
11	Any other points, applicant wishes to submit					

**Declaration**

I, Shri/Smt. .... (Name of the applicant) hereby declare that, the information furnished above are true and correct. In case, any information is found incorrect /false, I myself render liable for disqualification for the post applied for, apart from the necessary action as deemed fit.

Signature of the Applicant

Place :

Date :