

**GOA STATE SCHEDULED TRIBES FINANCE AND
DEVELOPMENT CORPORATION LTD**



(A GOVERNMENT OF GOA UNDERTAKING)

2nd Floor, Dayanand Smriti Building,
Swami Vivekanand Road,
Panaji Goa – 403 001.

Email : gsstfdcl@gmail.com

Website : www.gsstfdcl.in

Ph. No.: 2426949/2426268

GSTIN : 30AACCG3638B1ZB

Ref. No.: GSSTFDC/148/2016/ADMN/1020

Dated : 29/05/2026

A D V E R T I S E M E N T

Applications as per prescribed format are invited by the Goa State Scheduled Tribes Finance and Development Corporation Limited, Panaji – Goa (Government of Goa Undertaking) for filling post of Company Secretary purely on Contractual basis initially for a period of 01 (One) year, latest by 15/06/2026 for filling up the post as detailed here below:

Sr. No	Name of the Post	Essential Educational Qualification & Experience	Total No. of Post	Consolidated remuneration per month
1	2	3	4	5
1	Company Secretary,	Essential : 1. Associate Member / Fellow of the Institute of Company Secretaries of India (ICSI) constituted under Company Secretaries Act, 1980. 2. Graduate from a recognized University 3. Knowledge of Konkani Desirable: 1. 1 year experience in reputed university 2. Knowledge of Marathi	01-(UR)	Monthly remuneration of `50,000/-

- 1. Age Limit:** Not less than 18 years but not exceeding 45 years, relaxable for Government Servants by 5 years.
- 2. Residential Certificate :** 15 years of valid residence certificate in the state of Goa duly issued by the competent authority.
- 3.** The Corporation reserves the rights to cancel the recruitment process at any time without any further notice and without assigning any reason thereof.
- 4.** Only the eligible candidates fulfilling the criteria as per the Advertisement shall apply & the candidates need not furnish any documents at the time of applying for the post.
- 5.** Late and incomplete application will be summarily rejected.
- 6.** Application format may be downloaded from www.gsstfdcl.in.

Sd/-

Managing Director
GSSTFDCL

APPLICATION FORM

To,
 The Managing Director,
 Goa State Scheduled Tribes Finance and
 Development Corporation Ltd.,
 2nd Floor, Dayanand Smriti Bldg.,
 Swami Vivekanand Road,
 Panaji – Goa 403101.

Affix latest
 Passport Size
 color
 Photograph

Sub:- Application for the post of Company Secretary on contract basis at the Goa State
 Scheduled Tribes Finance and Development Corporation Ltd, Panaji - Goa.

1.	Name of Candidate (In block letters)			
2.	Father's / Husband's Name			
3.	Permanent Address			
4.	Address for Correspondence			
5.	Nationality			
6.	Date of Birth			
7.	Gender			
8.	Mobile No.			
9.	e-mail ID			
10.	Employment Registration No.			
11.	Residential Certificate No. & Date			
12.	Category (Tick as applicable)	Gen/SC/ST/OBC/EWS/PH/Other		
13.	Company Secretary Membership No.			
14.	Details of Educational Qualification (s)			
	Qualification / Degree	Year of passing	University/Board	% of Marks Obtained & Division / Grade
(i)				
(ii)				
(iii)				
(iv)				
(v)				
15.	Experience	Name of Organisation	Period	

DECLARATION

I, son/ daughter/ wife of hereby solemnly declare and affirm that all statements made in this application are true, complete and correct to the best of my knowledge and belief and I possess the requisite qualification and other mandatory documents for the post. I understand that in the event of any information being found untrue/false/incorrect, my candidature is liable to be cancelled/terminated even after selection; besides taking any other action deemed fit in this regard. I will not stake any claim nor file any court case for regularization of service in any Court of Law for absorption after termination/completion of contract period. I shall abide by the terms and conditions as prescribed.

.....
 (Signature of Candidate)

Name (in block letters).....

Place:

Date:

* Note: In case of insufficient space separate sheet may attached.

** Please note that no other correspondence or telephonic enquiries shall be entertained.