



Rajgir, District- Nalanda, Bihar- 803116

RECRUITMENT NOTICE

No. NU/Estt/NT/Job/JE/Apr-2026

Date: 14.04.2026

Nalanda University, Rajgir is an avant-garde “International” University, designated as institution of “National Importance” established by an Act of the Indian Parliament (Nalanda University Act, 2010) under the aegis of the Ministry of External Affairs, GOI.

The University invites eligible candidates for the following Non-Teaching Positions **on contract on consolidated Pay basis** for Nalanda University at Rajgir, District – Nalanda, Bihar.

SL	Positions and Eligibility Criteria
01	<p>Name of the Post : Junior Engineer (Electrical) No. of the Post : 02 Consolidated Pay : Negotiable</p> <p>Minimum Educational Qualifications and Experience:</p> <p>Graduate in Electrical Engineering or First Class Diploma in Electrical Engineering from a recognized engineering institute/university.</p> <p>At least 10 year post qualification experience for Diploma holder and 03 year post qualification experience for degree holder in a reputed firm/organization/ government body / commercial establishment of handling following task/responsibility:</p> <ul style="list-style-type: none">• Performing preventive and reactive maintenance on electronic equipment like transformers, switchgears etc.• Identifying and resolving technical faults in electrical systems.• Preparing technical reports, cost estimates, and budget forecasts for electrical projects.• Maintaining records of equipment repairs, service schedules, and site inspection logs.• Overseeing on-site installation and repair work to ensure it matches engineering specifications and drawings.• Coordinating with technicians, contractors, and other engineering disciplines.

	<p>Desirable</p> <ul style="list-style-type: none"> • Knowledge of latest protocol in compliance with GRIHA rating/ LEED norms. • Knowledge of Renewable energy. • Net metering concept.
<p>02</p>	<p>Name of the Post : Junior Engineer (Civil) No. of the Post : 02 Consolidated Pay : Negotiable</p> <p>Minimum Educational Qualifications and Experience:</p> <p>Graduate in Civil Engineering or First Class Diploma in Civil Engineering from a recognized engineering institute/university.</p> <p>At least 10 year post qualification experience for Diploma holder and 03 year post qualification experience for degree holder in a reputed firm/organization/ government body / commercial establishment of handling following task/responsibility:</p> <ul style="list-style-type: none"> • Site supervision to ensure that construction work (buildings, roads) complies with approved plans, drawings, and technical standards. • Project planning, design, and layout, to ensure work progresses according to the schedule. • Site inspections, soil analysis, and surveys to gather data for estimates. • Management of materials, tools (T&P), stock, and quality control. • Safety compliance on-site, including working at heights or in trenches. • Prepare tender documents, estimate costs, and handle correspondence. <p>Desirable</p> <ul style="list-style-type: none"> • Knowledge of latest protocol in compliance with GRIHA rating/ LEED norms. • Knowledge of Renewable energy. • Net metering concept

The **last date** for receiving applications is **30.04.2026**. Applications received after the closing date will be rejected and no correspondence shall be entertained in this regard.

HOW TO APPLY:

1. Download the Application Form given with the Recruitment Notice.
2. Fill out the Application Form using Computer Typing and save as the file by own name in the MS-WORD-Format.
3. Scan all the documents of educational qualifications and experience and compile in a separate single PDF File.
4. Sent both the files as enclosure to the University email "recruitment@nalandauniv.edu.in." on or before closing date.
5. Post applied for must be mentioned in the Subject of the -email.
6. Incomplete Application Form or not in the prescribed format (like Handwritten/ PDF/ Scanned /OCR/Image base text etc.) will be rejected and no correspondence shall be entertained in this regard.
7. Attached document should be clearly scanned by a proper scanner machine (not through the Mobile Phone and & other medium).

GENERAL INSTRUCTION:

1. The Applicants must be citizens of India.
2. The candidate is responsible for the information filled in the Application Form.
3. Incomplete application Forms shall not be considered for shortlisting and the criteria of shortlisting shall be as per the Institutional requirements and norms.
4. No TA/DA will be paid for appearing for the selection process. Any changes of dates etc. also will be communicated either by publishing in the website and thus candidates are requested to visit the website regularly.
5. Mere fulfilment of essential qualifications and specialization requirements does not entitle any candidate for a call to the interview. Short-listing criteria may be set higher than the advertised (if required).
6. The Nalanda University reserves all rights to fill/not fill the advertised post.
7. The interview shall be conducted in Offline / Online mode as applicable. Timings shall be shared after the scrutiny of applications by email only.
8. The decision of the University related to all matters pertaining to the selection shall be final and binding on the applicants. No candidate will have any claim for issue of appointment letter, as a matter of right, even after recommendations by the Selection (Interview) Committee.
9. Selected candidate must be ready to join immediately.
10. Any other rule, as applicable will be followed, although not mentioned above.
11. Intimation about the Shortlisted Candidates for Interview and the selected candidate will be informed via email only and they are expected to join immediately. Applicants are advised to mention their correct and active email ID in the application, as all correspondences will be through email only. Hence, regular checking of the email by the applicant is expected.

**Sd/-
Registrar**