



**OFFICE OF THE DISTRICT & SESSIONS JUDGE, KEONJHAR**

**ADVERTISEMENT NO. 02 / 2026 DATED 28.03.2026**

Applications are invited from the desirous candidates having requisite qualification and experience along with supporting documents as required under Rules-5 and 6 of the Family Courts (Orissa) Rules, 1990 for appointment to the vacant post of counselor (one post) in the Court of the Judge, Family Court, Keonjhar. The Counsellor shall be appointed by the Hon'ble High Court of Orissa, Cuttack.

1. **ELIGIBILITY AND QUALIFICATIONS OF COUNSELLOR:**

A candidate, in order to be eligible for the above post;

- (a) Shall be a citizen of India.
- (b) Shall have a Master's Degree in Social Science preferably in Sociology or Psychology.

Provided that, where such persons are not available, persons above the age of thirty five working in the field of social service and welfare activities and engaged in promoting the welfare of Family and Child Care with a degree in Social Science preferably in Sociology or Psychology shall be eligible.

- (c) Shall have minimum experience of three years in family counseling.
- (d) Shall be able to speak, read and write Odia and have passed test in Odia equivalent to the M.E. Standard.
- (e) Shall be of sound health, good physique and free from organic defects or bodily infirmity, and
- (f) Shall have not more than one spouse living.

2. **FUNCTIONS OF A COUNSELLOR:**

Counsellor entrusted with any petition shall assist and advise the parties regarding the settlement of subject-matter of dispute between the parties or any part thereof. The counselor shall also help the parties in arriving at a reconciliation.

3. **FEE OF A COUNSELLOR:**

Fee of the counselor is Rs.6000/- per month. Further, the assisting fee per day of actual work of the Counsellor is Rs.1000/- pursuant to Resolution No.IJ-02/2019-6839/L dated 23.04.2025 of the Government of Orissa, Law Department.

4. **HOW TO SUBMIT APPLICATION:**

Typed out applications filled in with necessary following particulars and duly signed by the applicant shall be submitted along with following necessary documents.

**(a) Particulars**

- i) Name of the candidate:
- ii) Name of Father/Husband:
- iii) Date of birth (Both in words and figure)
- iv) Age as on the date of application:
- v) Educational qualification:
- vi) Details of experience in the field of Family Counselling / social service and welfare activities with engagement in promoting the welfare of Family and Child Care:
- vii) Permanent & present address with mobile no. & e-mail ID:

**(b) Documents:**

- (i) Self attested photocopies of all educational qualification certificates including Master's Degree/ Degree in Social Science, preferably in Sociology or Psychology.
- (ii) Experience Certificate in Family counseling / social service and welfare activities & engagement in promoting the welfare of Family and Child care.
- (iii) Two nos. of self attested recent passport size photographs of the candidate beside the one affixed on the application form.
- (iv) One self addressed envelope.

5. **LAST DATE FOR RECEIPT OF APPLICATIONS:**

(i) The prescribed application format filled in with the required particulars and self attested copies of required documents in a cover addressing to the Registrar, Civil Courts, Keonjhar must be reached in the Office of the Registrar, Civil Courts, Keonjhar by **01.00 P.M. of 25.04.2026** during the office hour of all working days either in person or by post.

(ii) Incomplete applications, in any manner, are liable to be summarily rejected. Applications received after the last date by any means shall not be taken into consideration.

(iii) Envelope containing application must be inscribed "Application for the post of Counsellor".

6. Applicants are advised to visit the District Court, Keonjhar website i.e. <https://keonjhar.dcourts.gov.in> from time to time for updates regarding the recruitment process and notifications.

**Sd/-  
District & Sessions Judge,  
Keonjhar**

## **FORMAT**

### **APPLICATION FOR THE POST OF COUNSELLOR**

1. Name of the Applicant
2. Gender
3. Father's / Husband's Name
4. Permanent Address
5. Present Address
6. Date of Birth (as per H.S.C. certificate)
7. Age as on 25.04.2026 : Years , Months , Day
8. Mobile No. & e-mail ID
9. Educational Qualification  
(with copies of self attested certificates and mark sheets)

Affix one  
recent  
passport  
size  
photograph

10. Details of Experience in the field  
of Family counseling / social  
service and welfare activities with  
engagement in promoting the  
welfare of Family and Child care.

### **DECLARATION**

I do hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief.

Date:

Place:

**Full Signature of the candidate**