



## **ADVERTISEMENT**

No. 235

Date: 10/02/2026

Applications are hereby invited from the deserving candidates for the post of Warden for KGBV Type-IV Girls' Hostel of Odisha Adarsha Vidyalaya Salapada, Anandapur, Keonjhar.

### Details

SI No	Name of the Post	No. of Post	Qualification	Age (as on date of advertisement)	Remuneration Per Month (In Rs.)
1	Warden (Female)	01	B.A / B. Sc	30-60 yrs.	<b>25,621.75/-</b> Including EPF of Employee & Employer Share

Application form and other details can be downloaded from the website (<https://kendujhar.odisha.gov.in/>). Interested candidates fulfilling the eligibility criteria mentioned above may apply personally by hand in the office of the Principal, Odisha Adarsha Vidyalaya Salapada, Anandapur, Keonjhar within **15 days (during office hours)** from the date of publication of the advertisement. The incomplete application or forms received after due date shall be rejected. The Principal of the concerned OAV reserves the right to cancel any or all of the application without assigning any reason thereof.

By the Order of  
Collector-cum-Chairman, OAVs, Keonjhar

*SGC/BK*  
10-02-16  
Principal (I/C)  
OAV Salapada, Anandapur, Keonjhar

**PRINCIPAL**  
**OAV ANANDAPUR, SALAPADA**  
**KEONJHAR**

# ODISHA ADARSHA VIDYALAYA SANGATHAN

## GUIDELINES FOR ENGAGEMENT OF WARDEN IN THE KGBV TYPE-IV GIRLS' HOSTEL

The post of Warden will be engaged in the KGBV Type-IV Girls' Hostel of the Odisha Adarsha Vidyalaya Salapada, Anandapur, Keonjhar for smooth running of the hostel.

### Warden:1 (One)

- Qualification: B. A / B. Sc from any recognized University
- Age: 30-60 years as on the date of advertisement
- Experience: At least 02 years in hostel management.
- Remuneration: **25,621.75/-** per month (Including EPF of Employee & Employer Share)

I) The preference shall be given to the local candidate preferably from the block area. If not available, then from the other adjacent block of respective District.

II) If any in-service lady teacher of OAV is willing to discharge the duties of a warden in addition to her duties, she may be paid monthly remuneration of **Rs. 3000/-** in addition to her own salary but She must have to stay in the hostel even during the night hours.

III) Retired lady teachers, if willing and physically & mentally sound within the age limit of 62 years as on the date of the engagement, may be engaged as warden.

### Committee for selection of employees.

A committee under the Chairmanship of the Collector & Chairman OAV of the District for selection of Warden for the girls' hostel.

1. Collector & District Magistrate	-	Chairman
2. Principal of the Adarsha Vidyalaya	-	Member(Convenor)
3. District Education Officer	-	Member
4. DWO of the District	-	Member
Duration of the engagement	-	For one year

On expiry of one-year period of engagement, fresh engagement shall be made with a gap of at least one working day basing on the satisfactory performance of the employee.

### How remuneration will be released:

After receiving the engagement order from the Principal and joining in duty, the remunerations will be released through the School committee after her satisfactory performance. Attendance register will be maintained for the purpose,

- Advertisement will be published in local dailies.
- Fifteen days' time duration may be given for inviting application from intending candidates.
- Preference shall be given to local candidates. If candidates are not available in that locality, then block will be taken as a unit. If still candidates are not available, then the candidates from nearby blocks may be selected for the purpose. No candidates outside of the district should be recruited against the posts stated above.
- Qualification for the posts may be taken from the above list.

**APPLICATION FOR THE POST OF WARDEN IN KGBV TYPE-IV, GIRLS'**  
**HOSTEL OF ODISHA ADARSHA VIDYALAYA SALAPADA, ANANDAPUR,**  
**KEONJHAR**

**Fill the application form in block letter.**

1. Post Applied for	:	Fix a passport size photographs		
2. Name of the Applicant	:			
3. Father's /Husband's Name	:			
4. Permanent Address:	:			
House/Plot No	:			
At	:			
Post	:			
Block	:			
Police Station	:			
District.	:			
Pin Code	:			
5. Present Address				
House/Plot No	:			
At				
Post	:			
Block	:			
Police Station	:			
District	:			
Pin Code	:			
6. Date of Birth	:	DD/MM/YYYY		
In Words	:			
Age as on the date of Advertisement:		Years	Months	Days
7. Aadhar Card No	:			
8. Category applied under	:	UR/SEBC/SC/ST		
9. Gender	:			
10. Marital Status	:			

11. Experience if any :

12. Education Qualification :

Sl No	Exam Passed	Board/University	Year of Passing	Full Marks	Marks Obtained	Percentage

13. Contact No :

14. E-mail Id :

(Attach authentic document)

15. Copy of certificate to be enclosed (Self-Attested) (Please tick the **certificate** which is enclosed)

- i. HSC Certificate & Mark Sheet
- ii. +2 Certificate & Mark Sheet
- iii. Caste Certificate
- iv. Aadhar Card
- v. Residence Certificate
- vi. Certificate of Experience in Hostel Management
- vii. Self-Attested passport size photographs

#### DECLARATION:

1. I do hereby declare that I have gone through the advertisement properly and I am eligible for the post. I am fully aware of the terms and conditions of recruitment and agree to abide them.
2. The above information furnished by me is true to the best of my knowledge and belief. If at any stage any information furnished by me found to be false then my candidature may canceled/ rejected without assigning and reason thereof.

Date:

Place:

Full Signature of the Applicant