

**CENTRE FOR DISTANCE AND ONLINE EDUCATION  
UNDER**

**FAKIR MOHAN UNIVERSITY  
VYASA VIHAR, BALASORE**

Advertisement No.Esst. (T)-II-52/2026/ 2706

Dated: 18-03-26

Applications are invited from Professors (Retd. Professor below age 62 years preferred) in the prescribed form (to be downloaded from the University website: <https://fmuniversity.nic.in> for the post of **Director, CDOE (Full Time Contractual)**.

Price of Form
Rs. 1,000/- (for General Category)
Rs. 500/- (for Reserved Category)

Downloaded and filled in form should accompany with a Crossed Demand Draft drawn in favor of the "F.M.University Fees Fund One" of requisite price for the post of "Director", (Full Time Contractual), The Centre for Distance and Online Education (CDOE) (erstwhile DDCE) (Self-Financed) under Fakir Mohan University, Balasore. Applicants must have the minimum qualifications and experience as per relevant latest recruitment rules of UGC Guidelines for the State Universities. Complete applications in the prescribed form along with photocopies of two sets of all credentials must reach the office of the Registrar, Fakir Mohan University, Balasore, Odisha, India, 756089 latest by 25.03.2026 (Through proper channel, in case of already employed candidates).

No application for the said post will be received after 25.03.2026 (5.00 PM).

No TA/DA is admissible for attending the interview. It should be noted that possession of minimum eligibility shall not confer any right to be called for interview. Incomplete applications will be rejected outright. The administrative and financial liabilities will be governed by the rules and regulations of CDOE.

Name of the post:

**DIRECTOR [Full Time Contractual], The Centre for Distance and Online Education (Self-Financed) under FAKIR MOHAN UNIVERSITY VYASA VIHAR, BALASORE.**

**1 Post (Unreserved):**

Consolidated Pay: Rs. 60,000/- per month.

No other allowances are admissible.

**Essential Qualification:**

- (i) Total 15 years of teaching experience.
- (ii) Experience as an academic administrator in the rank of a Professor (Retd. Professor preferred)

**Desirable:**

- (i) Experience in online Teaching/ Distance Education.

**NB: The appointment is purely contractual and may be extended by the authority if performance is found satisfactory.**

  
18/3/2026  
**Registrar**

**CENTRE FOR DISTANCE AND ON LINE EDUCATION  
(SELF FINANCED)**

**UNDER**

**FAKIR MOHAN UNIVERSITY  
VYASA VIHAR, BALASORE**

**APPLICATION FORM for the Post of Director (Full time contractual)**

Advt. No.....dt.....

**To  
The Registrar  
FAKIR MOHAN UNIVERSITY  
VYASA VIHAR, BALASORE - 756089**

Sir,

I beg to apply for the post of ..... in terms of your  
Advertisement

As referred to above. The requisite particulars are given below.

1. Name in full (Block Letter) .....
2. (a) Father's/Husband's name & Occupation.....  
(b) Mother's name & Occupation .....
- (c) Phone/Mobile No. ....  
(d) E-mail: .....
3. Postal address in full .....  
(Communication) .....
- .....
4. Permanent address .....
- .....  
.....
5. Date of Birth (in Christian era).....  
Age on the date of application .....
6. Category to which he/she belongs\*  
(\*evidence to be produced) (Please tick): GEN SC ST OBC-A OBC-B
7. Whether physically handicapped:.....  
(If yes, please submit copy of proof thereof)
8. Religion .....
9. Marital status .....
10. Whether a citizen of India .....

11. Whether the candidate has been outside India, If so, the following particulars should be given:

Country Visited	Date of Visit	Duration of Visit	Purpose of Visit

12. What languages (including Indian language) can you read, write or speak?

Read only	Speak only	Read and Speak	Read and Write

13. Bank Details:

(a) Name of the Account Holder:

(b) Name of the Bank:

(c) Account Number:

(d) IFSC code:

14. Particulars concerning academic career commencing with matriculation or equivalent examination to be stated chronologically. Failure at any examination or in any term must be specifically mentioned:

Particulars	Madhyamik/Equivalent	H.S./Equivalent	Bachelor's Degree	Master's Degree
Qualifications (Exams)				
Division/Grade or Class				
Year of passing				
% of Marks / CGPA				
Main Subjects				
Board/University				
Any other information e.g. particulars of any prizes, medals, obtained at the University				

15. (a) Whether NET/SLET/GATE Qualified:.....

If so, give details .....

(b) Details of API score according to Government of UGC norm

(Be enclosed in separate sheets):

16. (a) Details of any advanced Post-graduate work or published papers, Copies of papers should be furnished, if possible:

No. of Papers:

(i) National: .....

(ii) International:.....

(iii) Accepted for Publication:.....

(b) Whether acquired/awarded Ph D.: Yes/No.....

If yes, (i) Give details mentioning the Name of the supervisor:.....

.....

(ii) The Title of the Thesis: .....

.....

(iii) Whether the Ph.D. awarded as per UGC Regulations 2009: Yes/No..... If yes, attach Certificate of the concerned University/Institution

(iv) Date of award:

(c) Whether acquired/awarded D.Sc./D.Lit./LLD.Degree.:Yes/No ..... If yes, give the title of the Thesis, Name of the University, Year of award:.....

.....

17. Details of employment since leaving School or College to be stated chronologically, gaps, if any, should be accounted for:

Name of Office/Firm or institution where employed	Date of joining	Date of leaving	Reasons for leaving the previous service	Designation of post held and whether permanent or temporary	Give details of pay drawn, scale of pay, allowances, etc.

18. If the advertisement contains provision for higher initial pay, minimum pay acceptable may be stated .....

19. If the advertisement contains provision for higher initial pay, minimum pay acceptable may be stated .....

20. If the advertisement contains provision for higher initial pay, minimum pay acceptable may be stated  
.....

21. If appointed, what notice would be required before joining the  
Post.....

22. Crossed Demand Draft bearing No & date.....on Fakir Mohan University depositing the  
application fee  
Rs.....

23. Particulars of activities, if any, in the University Officers' Training  
Corps/Indian Territorial Force/National Cadet  
Corps/Games/Sports/Type/Shorthand/Computer, etc.

.....  
.....

24. Name of two referees to whom the candidate is known:

(1).....

(2).....

25. Additional Information, if any: .....  
.....  
.....

26. Documents and attested  
copies of  
Certificates/Diploma/Degree,  
etc.

(i).....

(ii).....

(iii).....

(iv).....

(v).....

(vi).....

(vii).....

**DECLARATION**

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. If any information is found to be incorrect at any stage, my application shall be liable to be rejected.

Date .....

.....  
*Signature in full*

**CENTRE FOR DISTANCE AND ONLINE EDUCATION  
(Self-Financed)**

**Under**

**FAKIR MOHAN UNIVERSITY  
VYASA VIHAR, BALASORE**

*Advt. No.*.....

*Date*.....

**PARTICULARS OF CANDIDATES FOR THE POST**

**OF .....**in CENTRE FOR DISTANCE AND ON LINE EDUCATION (SELF FINANCED) UNDER Fakir Mohan University, Vyasa Vihar, Balasore.

1. Name in full ..... (In block letters)

2. Present Address .....

..... (Communication).

3. Permanent Address .....

.....

4. Phone No. /Mobile No. /e-mail: .....

5. Date of Birth ..... Age .....

6. Academic Career (Stating Percentage of marks in each of the examination)

Examination Passed	Division /Class	Year of passing	University/Board	% of marks /CGPA
Madhyamik/or its equivalent				
H.S or its equivalent				
B.A/B.Sc/B.Com.				
M.A/M.Sc/M.Com.(Pl. mention spl. Paper, if any)				
Others				

7. Any other information ..... (e.g. prizes or Medals obtained from the University).....

8. Particulars of Doctoral Degree, if any.....

9. Details of advanced Post-Graduate work of.....  
published papers .....

10. Present Employment

(i) Employer.....

(ii) Designation held .....

(iii) Present basic pay with scale of pay .....

11. Other emoluments, if any .....

12. Minimum basic pay acceptable, if selected .....

**Signature in full of the applicant**