



National Aluminum Company Limited  
(A Government of India Enterprise)  
M&R Complex, Damanjodi-763008  
(CIN: L27203OR1981GOI000920)

Advertisement No. 12260201

Date:11.04.2026

## **WALK-IN INTERVIEW FOR ENGAGEMENT OF RETAINER- LAND ON CONTRACTUAL BASIS**

National Aluminium Company Limited (NALCO), a Navaratna company is looking for engagement of a full-time Retainer (Land Matters) at its Mines & Refinery Complex, Damanjodi, Koraput on contractual basis for a period of one year which may be extended by one more year based on performance and organizational requirement.

Position	Vacancy	Upper Age Limit	Experience	Monthly Remuneration
Retainer - Land	01	70 years	Retired Revenue Inspector having experience in the district of Koraput or a retired NALCO employee possessing relevant experience	Consolidated - Rs. 40,000 Other Allowances - Rs. 10,000

The roles and responsibilities shall broadly include correction of ROR, mutation of acquired land, alienation of Government land, liaison with local land authorities, handling land acquisition matters for Government and private land, physical survey, preparation of maps, sketches & trace, boundary verification and maintenance of land records but not limited to any other duties and responsibilities related to land matters which may be assigned by the management from time to time.

Interested candidates may Walk - in for a Personal Interview on **23.04.2026** at **09:00 AM** at L&D Centre, Alumina Refinery, Damanjodi. At the time of the interview, candidates are required to submit their duly filled in Biodata form along with all original credentials and supporting documents in respect of their age, qualification and experience.

**GM(HR) - AR**

**BIODATA FORM FOR ENGAGEMENT OF RETAINER - LAND ON CONTRACTUAL BASIS**

Post Applied for: \_\_\_\_\_

Paste a recent  
passport sized  
photograph  
and sign it  
across

01. Name in full : \_\_\_\_\_  
(in Capital Letters)
02. Father's/Husband's Name in full : \_\_\_\_\_
03. Date of Birth : \_\_\_\_\_
04. Age as on : \_\_\_\_\_
05. Nationality : \_\_\_\_\_
06. Religion : \_\_\_\_\_
07. Gender : \_\_\_\_\_
08. Marital Status : \_\_\_\_\_
09. Present Address : \_\_\_\_\_  
(With Mobile No. & E-mail : \_\_\_\_\_  
Address if any) \_\_\_\_\_  
\_\_\_\_\_
10. Permanent Address : \_\_\_\_\_  
\_\_\_\_\_

11. Details of Academic/Professional Qualification:

Exam Passed	Name of the Institution/ Council/ Board/ University	Year of Passing	Class/ Division	Main Subjects	% of marks obtained

12. Experience/ Specialised Training if any:

Name of the Organization/ Institution	Period of Work Experience/ Training		Total Years and Months of service/Training	Nature of Work/ Training	Remarks
	From	To			

13. Whether SC/ST/OBC/PwD : \_\_\_\_\_

14. Type of Identity Proof & No. : \_\_\_\_\_

The information furnished above is true and correct. If the information furnished or documents submitted by me are found to be false/ incorrect at any point of time my engagement as doctor on contract basis will be terminated by NALCO without assigning any reason.

**SIGNATURE OF THE CANDIDATE**

Date: \_\_\_\_\_

Place: \_\_\_\_\_