



**COLLECTORATE, KORAPUT**  
**(ST & SC Development Section)**

Email Id. dwokoraput@gmail.com

No. 3926 /

Date: 28/10/2025

**WALK-IN-INTERVIEW FOR ENGAGEMENT OF GUEST FACULTY**

A Walk-In-Interview for the engagement and empanelment of **Guest Teachers** for High Schools in the subjects of **Hindi** and **Sanskrit** will be held in the office premises of the undersigned on 14.11.2025 at 11.00 AM. This engagement is for the session **2025-26** or till the vacancies are filled up, whichever is earlier. Interested **Retired Teachers** below 65 years of age or **fresh candidates** who fulfils the following criteria are invited to attend the interview with complete Bio Data form (in **Annexure –I**) along with all academic qualification Certificates with mark sheets in original, Experience Certificates (if any), two passport size photographs along with one set of self-attested photocopies of all documents for engagement as Guest Teacher on a purely **Temporary basis** in different SSD Schools of **Koraput District**.

Sl No	Name of the Post	Number of Vacancies	Eligibility
1	Hindi	5	<p>1. Bachelors from a recognized university with Hindi as one of the electives/optional / Honours subjects with minimum 50% marks in aggregate.</p> <p><b>And</b></p> <p>One of the following Training Qualification:</p> <p>a) Hindi Shikshan Parangat from Kendriya Hindi Sanstan , Agra</p> <p>b) B.H.Ed a course prescribed by NCTE, from a recognized University / Institute.</p> <p>c) B.Ed in Hindi, a course prescribed by NCTE, from Dakshin Bharat Hindi Prachar Sabha, Madras</p> <p><b>OR</b></p> <p>2. Bachelor's degree from a recognized University with minimum 50 % marks in aggregate with one of the following qualifications:</p> <p>a) Rastrbhasa Ratna from Rastrabhasa Prachar Samiti, Wardha</p> <p>b) Shastri (Hindi) from Orissa Rastabhasa Parisad , Puri</p> <p>c) Snatak (Acquired by June-2005, the date upto which the temporary recognition has been granted) from Hindi Shiksha Samiti, Orissa, Cuttack.</p> <p><b>And</b></p> <p>One of the following Training Qualification:</p> <p>a) Hindi Shikshan Parangat from Kendriya Hindi Sanstan, Agra</p>

			b) B.H.Ed a course prescribed by NCTE, from a recognized University / Institute. c) B.Ed in Hindi, a course prescribed by NCTE, from Dakshin Bharat Hindi Prachar Sabha, Madras
2	Sanskrit	7	1. Bachelor's Degree with Sanskrit as one of the electives/optional / Honours subjects from a recognized university with minimum 50% marks in aggregate and Shiksha Shastri ( Sanskrit) a course prescribed by NCTE, from a recognized University /Institute. Or 2. Shastri (Sanskrit) with minimum 50 marks in aggregate from a recognized university and Shiksha Shastri (Sanskrit), a course prescribed by NCTE from a recognized University Institution.

#### **A-Duties and Responsibilities of Guest Faculty:**

**Teachers appointed as Guest Faculty will discharge the following duties:**

- Teaching of concerned subject as per Syllabus.
- Timely correction of class and home assignments, test papers, projects etc.
- Setting of question papers for various tests and exams.
- Preparation of lesson plans and maintaining academic record of students.
- Preparing students for curricular/ co-curricular activities etc.
- Performing invigilation duty / evaluation work as and when assigned.
- Any other work as to be assigned by the Headmaster/Principal.

#### **B-Terms and Conditions: -**

- Guest teacher engaged would have no claim or right for appointment on a regular basis nor will they be a part of the cadre of teachers of SSD Deptt.
- Working hours and period of duration shall be as per the school time table.
- The engagement of these Guest teachers will automatically come to an end once a regular/ contractual teacher is appointed/ engaged against the vacant post or as and when the appropriate authority decides.
- The Guest Teacher so engaged shall also be entrusted with correction and evaluation work of the concerned subject in the school and he/she will not be entitled for extra honorarium for such work.
- The performance of the teacher will be reviewed on regular basis. If any teacher is found to be non-performing or engaged in activities leading to misconduct, he /she shall be disengaged by the appropriate authority under intimation to District Welfare Officer.
- The Maximum age for Guest Teacher at the time of engagement shall be Sixty-Two (62) & the retired teacher engaged as Guest Teacher shall be disengaged on attaining the age of sixty-five (65).

- VII. A Guest Teacher unauthorized remaining absent and not taking classes for a continuous period of 15 days or more deemed to be terminated and he/she shall never be entertained further.
- VIII. Preference will be given to the retired teachers and candidates having teaching experience.

**Honorarium: -**

- I. A guest teacher shall take maximum forty (40) classes in a month.
- II. A Guest teacher will be paid Rs. 300 per class/ period at elementary level and not exceeding **Rs.12000/-** in a month. At Secondary level the guest teacher will be paid Rs. 400 per class/ period and not exceeding **Rs.16000/-** in a month.

**Mode of Selection**

1. The entire selection procedure will be decided by the Selection Committee.
2. The selection committee will select the candidates with reference to the eligibility criteria as mentioned in this notification and as per following norms:
  - a) 50% career weightage (50 marks) = 1<sup>st</sup> div- 50 Marks, 2<sup>nd</sup> div with minimum 50% marks – 30 marks.
  - b) 30% teaching experience (30 marks) = 1 year -10 marks, 2 years -20 marks. 3 years and above- 30 marks
  - c) 20% interview -20 marks

Total -100 Marks

Ten (10) months of teaching experience should be treated as a year and 10 marks will be awarded for each year of experience with minimum limitation of 30 marks. Candidates having more than 3 years of experience will be limited to 30 marks.

3. Selected candidates shall have to perform his/her duties by **abiding all the rules and regulations of a residential school managed by ST & SC Dev. Deptt. Govt. of Odisha.**
4. The undersigned reserves right to cancel the interview in part/ whole and disengage the candidature without prior notice or assigning any reason thereof.
5. No T.A/D.A will be given for attending this interview.

The selection committee shall prepare a panel of candidates securing 50 or above marks in the selection process as mentioned in Point No. 2 of mode of selection for engaging them as and when a required, when a guest teacher is disengaged or he/she quite the assignment. The empanelled list will be valid for 1(One) year from the date of approval.

The approve list of selected candidates and the empanelled list shall be approved by the undersigned.

By order of Collector

  
District Welfare Officer, Koraput



Memo No. 3927

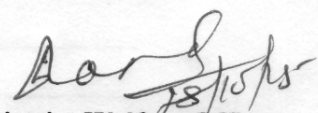
Date:

Copy along with enclosures submitted to the P.A , ITDA, Koraput / Jeypore for kind information and publication.

Copy along with enclosures submitted to All the Block Development Officers of this District for kind information with a request to publish the notification in the block offices as well as concerned GPs.

Copy forwarded to the C.I of Schools ( SSD), Koraput / D.I of Schools( SSD) , Koraput for information and necessary action .


Copy to Office Notice Board.

  
District Welfare Officer,  
Koraput

Memo No. 3928

Date: 28.10.25

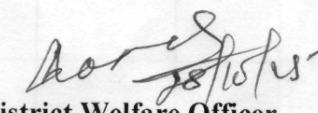
Copy along with enclosures forwarded to the District e-Governance Manager, Koraput for information. He is requested to please publish the Notification in the District website [www.koraput.odisha.gov.in](http://www.koraput.odisha.gov.in) for wide publication.

  
District Welfare Officer,  
Koraput

Memo No. 3929

Date: 28.10.25

Copy submitted to the Joint Director, ST & SC Dev. Deptt., Odisha for kind information with reference to Deptt. letter no. 364 dated 13.01.2023.

  
District Welfare Officer,  
Koraput

Annexure-I

**APPLICATION FORM FOR GUEST TEACHER IN DIFFERENT SSD SCHOOLS UNDER ST & SC DEVELOPMENT  
DEPARTMENT OF KORAPUT DISTRICT**

POST APPLIED FOR – Hindi/Sanskrit) : \_\_\_\_\_ (mention subject)

1. Name of the Candidate: \_\_\_\_\_

2. Father's/Husband's Name: \_\_\_\_\_

3. Address for Correspondence: At: \_\_\_\_\_ PO: \_\_\_\_\_

PS: \_\_\_\_\_ Dist: \_\_\_\_\_

4. Permanent Address : At: \_\_\_\_\_ PO: \_\_\_\_\_

PS: \_\_\_\_\_ Dist: \_\_\_\_\_

5. Contact Number(whatsapp): \_\_\_\_\_ Any alternative number: \_\_\_\_\_

6. Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ (in figure)

7. Nationality: \_\_\_\_\_ Caste: UR / OBC / SC / ST

8. Sex: Male ☐ / Female ☐ Marital Status: Married ☐ Unmarried ☐

9. Educational Qualification:

Qualification	Subjects Taken	Name of the Board/ University	Year of Passing	Maximum Mark	Marks Obtained	% of Marks	Career Marks
HSC							
+2 Sc/ Arts							
Graduation							
Post Graduate (PG)							
B.Ed.							
C.T							

10. Experience in the field of Teaching from any recognized institute / State Board institute:

11. Any Correspondence will be made through district website i.e [www.koraput.odisha.gov.in](http://www.koraput.odisha.gov.in) only

12. **Declaration:** I do hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I have read the details in the Notification and do hereby declare that I fulfill all the conditions of eligibility prescribed. In case of any of the statement / particulars is/are found to be given wrong during or after the selection, my candidature for the said post will be cancelled / forfeited by the authority.

Email id: dwokurapal@gmail.com

Date: 28/10/2025

Date:

Place:

Full Signature of the Candidate

IN-INTERVIEW FOR ENGAGEMENT OF GUEST FACULTY  
Interviews for High Schools in the subjects of Hindi and Sanskrit will be held in the Office premises of the undersigned on 14.11.2025 at 11.00 AM. This engagement is for the session 2025-26 or till the vacancies are filled up, whichever is earlier. Interested Interested Teachers below 65 years of age or fresh candidates who fulfill the following criteria are invited to attend the interview with complete Bio Data form (as Annexure -D) along with all academic qualification Certificates with mark sheets in original, Experience Certificates (if any), two passport size photographs along with one set of self-attested photocopies of all documents for engagement as Guest Teacher on a purely Temporary basis in different SD Schools of Koraput District.

Sl No.	Name of the Post	Number of Vacancies	Eligibility
1	Hindi	5	<p>1. Bachelors from a recognized university with Hindi as one of the electives/optional / Honours subjects with minimum 50% marks in aggregate.</p> <p>And</p> <p>One of the following Training Qualification:</p> <p>a) Hindi Shikshan Parangat from Kendriya Hindi Samithi, Agra</p> <p>b) B.Ed a course prescribed by NCTE, from a recognized University / Institute</p> <p>c) M.Ed in Hindi, a course prescribed by NCTE from Dakshin Bharat Hindi Prachar Sabha, Madras</p> <p>OR</p> <p>2. Bachelor's degree from a recognized University with minimum 50% marks in aggregate with one of the following qualifications:</p> <p>a) Rastobhase Ratna from Rastobhase Prachin Samithi, Wardha</p> <p>b) Shastri (Hindi) from Orissa Rastobhase Parishad, Puri</p> <p>c) Samsk (Acquired by June-2005, the date upto which the temporary relaxation has been granted) from Hindi Shiksha Samithi, Orissa, Cuttack</p> <p>And</p> <p>One of the following Training Qualification:</p> <p>a) Hindi Shikshan Parangat from Kendriya Hindi Samithi, Agra</p>