

OFFICE OF THE PRINCIPAL

GOVT. HIGHER SECONDARY SCHOOL, LAPANGA
AT/PO-LAPANGA,BLOCK-RENGALI,DISTRICT-SAMBALPUR,768212
E-mail- lapangahighschool@gmail.com , Contact No:8763029866

Advt. No.02/2025 // Date:01/09/2025

Advertisement for engagement of Guest Faculty for the session 2025-26

Pursuant to Govt. in School & Mass Education Department Order No. 13266/SME dated. 09.05.2025 and communicated by Director, Higher Secondary Education, Odisha vide Letter No.:11977 DHSE-GFEI-MISC-0021-2025(II) // Date: 30.08.2025, applications are invited from eligible candidates for engagement and empanelment of Guest faculties for Higher Secondary Classes in subjects Education, Hindi, Home Science, Geography, Information Technology, Physics, Chemistry, Mathematics, Botany and Zoology, for the session 2025-26 / till the vacancies are filled up / commencement of next Summer Vacation, whichever is earlier.

Retired Govt. /Non Govt. Aided lecturers below 65 years of age / fresh candidates who have secured minimum 50% marks in Master's Degree in respective subjects may apply from 01.09.2025 to 15.09.2025 till 5 pm either online through e-mail: lapangahighschool@gmail.com or physically during the office hour at Govt. Higher Secondary School, Lapanga with their complete Bio-data with one set of self-attested xerox copies of all certificates, mark sheets from HSC to Master's Degree & B.Ed. along with two recent self-attested passport size photographs. Originals are to be produced at the time of document verification. Application received after due date will not be entertained.

The candidates having experience in teaching and PGDCA will be given weightage as per the issued guideline. The remuneration is @ 400 per Class subject to a maximum of 50 classes in a month.

The Principal reserves the right to cancel part or whole of the above engagement without assigning any reason thereof.

Memo No. 206 // Date: 01.09.2025
Copy to the Notice Board for information of all concerned.

Ojanta Kumare Nayak
Principal
Principal
Govt. Higher Secondary School
Lapanga, Dist- Sambalpur

Memo No. 207 // Date: 01.09.2025
Copy forwarded to the District Education Officer Sambalpur for information and necessary action. He/she is requested to host the advertisement in the District NIC portal for wide circulation among the eligible candidates.

Ojanta Kumare Nayak
Principal
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Govt. Higher Secondary School
Lapanga, Dist- Sambalpur

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E-mail- lapangahighschool@gmail.com , Contact No:8763029866

Advt. No.02/2025 // Date:01/09/2025

Advertisement for engagement of Guest Faculty for the session 2025-26

Applications are invited from the eligible retired faculty below 65 years of age of Govt./Govt. Aided Degree College/ HSS and Fresh candidates having requisite qualification in the concerned subjects with minimum 50% marks in post graduate level for the following posts (Arts & Science Stream).

Sl No	Name of the Post	No of Vacancy	Eligibility	Date of Documents Verification
1	PGT Hindi	1	PG in concerned subject with minimum 50% marks and B.Ed	16.09.2025(Tuesday), at 9:30 Am to 4.30 Pm
2	PGT Education	1	PG in concerned subject with minimum 50% marks	
3	PGT Home Science	1		
4	PGT Physics	1	PG in concerned subject with minimum 50% marks and B.Ed	17.09.2025(Wednesday), at 9:30 Am to 4.30 Pm
5	PGT Chemistry	1		
6	PGT Mathematics	1		
7	PGT in Information Technology	1	B.E or B.Tech(Computer Science/IT) OR M.Sc (Computer Science/IT)/MCA with minimum 50% marks	17.09.2025(Wednesday), at 9:30 Am to 4.30 Pm
8	PGT Botany	1	PG in concerned subject with minimum 50% marks and B.Ed	18.09.2025(Thursday), at 9:30 Am to 4.30 Pm
9	PGT Zoology	1		
10	PGT Geography	1		

REMUNERATION:

Rs. 400/- per class for lecture of 45 minutes duration subject to a ceiling of maximum of 50 classes with Rs. 20000/- per month.

N.B:

1. For PGT in Information Technology: B.E or B.Tech (Computer Science/IT) from a recognized University OR B.E or B.Tech (any stream) and Post Graduate Diploma in Computer Science from a recognized University OR M.Sc (Computer Science/IT)/MCA from a recognized University OR "B" level from DOEACC/NIELIT and Post Graduate Degree in any subject from a recognized University OR "C" level from DOEACC/NIELIT and Graduation from a recognized University.(No B.Ed required for PGT in Information Technology)
2. Candidates should have basic computer knowledge.
3. The guest faculties so selected may take classes till closure of schools for next summer vacation 2025-26 or posting of PGT in the school whichever is earlier.
4. No TA/DA will be paid for attending Document Verification.
5. The principal reserves the right to cancel/alter part or whole of the above advertisement without assigning any reason thereof.


Principal 17/9/25
Govt. Higher Secondary School, Lapanga
Principal
Govt. Higher Secondary School
Lapanga, Dist- Sambalpur

CANDIDATE INFORMATION FORM
(For Guest Faculties Engagement Of Upgraded HSS)

BIO DATA

Latest
Photograph of
the Candidate

1. Name of the Post, applied for : _____
2. Name in full (IN BLOCK LETTERS) : _____
3. Father's /Husband Name : _____
4. Date of Birth : _____ Age : _____
5. Whether SC/ST/OBC/General : _____ Caste : _____
6. Marital Status : Married / Unmarried
7. Tel./Mobile No. : _____
8. Email ID : _____
9. Address for Correspondence : _____

10. Educational Qualifications : _____

Sl.No.	Name of Examination	Name of School / College/Board/ University	Year of Passing	Subjects (+2 and above) (Three main Subjects only)	Division /Class	Percentage

11. Teaching Experience ((If any): _____

Sl.No.	Period		Post held	Name of the Office
	From	To		

Declaration

I hereby declare that the information furnished above is true, complete and correct to the best of my knowledge and belief. I understand that in the event of my information being found false or incorrect at any stage, my candidature/ appointment shall be liable to cancellation / termination without notice or any compensation in lieu thereof.

Date : _____
Place : _____

Signature of the Candidate

DIRECTORATE OF HIGHER SECONDARY EDUCATION, ODISHA

JANASHIKSHA BHAWAN , UNIT-V , BHUBANESWAR-751001

Phone-0674-2390939/ 2390639(O) , email: dhse.odisha@gmail.com

No. 11977 // Date: 30-8-25
DHSE-GFEI-MISC-0021-2025 (II)

From

Smt. Sasmita Mali, OES
Joint Director

To

The Principal I/c, Govt. Higher Secondary School, Lapanga

Sub: Guidelines for Engagement of Guest Faculty in Govt. & Govt Upgraded Higher Secondary Schools during the Academic Session 2025-26.

Sir,

In enclosing here with the Guidelines for Engagement of Guest Faculty in Govt & Govt. Upgraded Higher Secondary Schools during the Academic Session 2025-26 duly approved by the Government in School & Mass Education Department vide letter No. 13266/SME dated 09.05.2025, I am to say the following:

1. The engagement of Guest Faculty will be made through open advertisement. The preference in selection will be given as stipulated in the guidelines.
2. The process for engagement of Guest Faculty for 2025-26 as per the new guidelines may be initiated as per the given schedule.

Sl. No.	Activity	Date line
1	Publication of Advertisement	By 01.09.2025
2	Certificate Verification & Publication	By 17.09.2025
3	Issuance of Engagement Order	By 19.09.2025
4	Engagement of Guest Faculty	After Puja Vacation

3. The selection of all Guest Faculties must be completed by 19th September 2025.

4. The Guest Faculties so selected may take classes till closure of Schools for next summer vacation 2025-26 or posting of PGT in the school whichever is earlier.

Yours faithfully

Ww
30.8.25
Joint Director

Memo No. 11978 Date: 30-8-25

Copy forwarded to the Additional Secretary to Government, School and Mass Education Department for information and necessary action.

Ww
30.8.25
Joint Director



		(If there is no teacher in that subject then the teacher/retired teacher from the nearby Govt.HSS or the teacher/retired teacher from the nearby non-Govt. Aided HSS as decided by the Principal) (B) For Upgraded Govt. HSS 1. DEO or his representative such as (ADEO/ Sr. BEO/BEO) – Chairman 2. Principal(I/C) – Member 3. One Sr. faculty nominated by DEO- Member (Teacher/retired teacher from the nearby Govt. HSS or teacher / retired teacher from the nearby non-Govt. Aided HSS as decided by the DEO) 4. One subject expert- Member (Teacher / Retired teacher from the nearby Govt. HSS or teacher / retired teacher from the nearby non-Govt. aided HSS as decided by the DEO)	
II	Qualification	- Master's Degree in the concerned subject with at least 50% marks or equivalent grade - B.Ed. or equivalent degree recognized by NCTE, New Delhi,in case of B.Ed. subjects.	
III	Total Marks	- Career , Teaching Experience & Basic Computer Knowledge :in Computer Application -100 marks	
IV	Career marking		
	Ph.D	0	
	NET	0	
	M.Phil	0	
	Master's Degree	25 marks	<u>Marks will be calculated as mentioned below:</u> - If a candidate secures 80%, it will be calculated as 8 out of 10 (+2 & HSC or equivalent), 12 out of 15 (Bachelor's Degree), 20 out of 25 (Master's Degree & B.Ed.)& 40 out of 50 (Non B.Ed. subjects & non availability of B.Ed. candidates) keeping in view the % of marks secured by the candidate in the examination as specified in column No. 5 (IV) out of the full marks of the said examination. - In case of Non-B.Ed. subjects i.e. Anthropology, Commerce, Education, Geology, Logic, Psychology, Sociology, Statistics & Home Science / Non-availability of B.Ed. candidates, the mark for Master's degree will be calculated out of 50 Marks.
	B.Ed.	25 marks	
	Bachelor's Degree	15 marks	
	+2 or equivalent	10 marks	
	HSC or equivalent	10 marks	

2

Sl. No.	Description	Guidelines				
1	Mode of Engagement	Engagement of Guest faculties will be made through open advertisement following due procedure as detailed below:				
2	Tenure	One year from the date of engagement				
3	No. of Guest faculties to be engaged	<div>-Not more than total existing vacancies vis-a-vis the sanctioned posts.</div> <div>-In upgraded HSS guest faculties are to be engaged in the following subjects only in addition to the compulsory subjects (Odia & English)</div> <table><thead><tr><th>Arts</th><th>Science</th></tr></thead><tbody><tr><td>1.History, 2.Political Science, 3.Economics, 4.Logic/Sociology/Odia</td><td>1.Physics 2.Chemistry, 3.Mathematics 4.Biology</td></tr></tbody></table> <div>-For Commerce Stream two Guest Faculties shall be engaged for all the subjects i.e Accountancy, BSM, BMS, Banking & Insurance /Cost Accountancy</div> <div>-In case of HSSs having two streams, only one Guest Faculty shall be engaged in each Compulsory subject i.e. Odia & English.</div> <div>-For subjects in which students have enrolled without having sanctioned teaching post</div>	Arts	Science	1.History, 2.Political Science, 3.Economics, 4.Logic/Sociology/Odia	1.Physics 2.Chemistry, 3.Mathematics 4.Biology
Arts	Science					
1.History, 2.Political Science, 3.Economics, 4.Logic/Sociology/Odia	1.Physics 2.Chemistry, 3.Mathematics 4.Biology					
4	Preference & Procedure of selection	<p><u>Selection is to be made as per the following order of preference</u></p> <div><div>i.</div><div>Retired Government College/HSS teachers of the same institution who have not completed 65 years of age, if their pre-retirement performance was up to the mark.</div></div> <div><div>ii.</div><div>Retired teachers of other Government College/HSS who have not completed 65 years of age. If availability of such retired teachers exceeds the requirement, the Principal will select the most suitable one.</div></div> <div><div>iii.</div><div>Retired teachers of Aided College/HSS who have not completed 65 years of age and who were in receipt of GIA from Government. If availability of such retired teachers exceeds the requirement, the Principal will select the most suitable one.</div></div> <div><div>iv.</div><div>Fresh candidates will be selected as per merit by the following selection procedure given below in the event of non-availability of retired teachers.</div></div>				
5		<u>Method of selection of Fresh Candidates</u>				
1	Selection Committee	<p><u>(A) For Govt. HSS:</u></p> <div><div>1.</div><div>Principal of HSS- Chairman</div></div> <div><div>2.</div><div>DEO or his representative such as (ADEO/Sr.BEO/BEO) - Member</div></div> <div><div>3.</div><div>One Sr. faculty nominated by Principal- Member</div></div> <div><div>4.</div><div>One subject expert from same HSS-Member</div></div>				

	Basic knowledge in Computer application	5 marks
	Teaching Experience	2 marks for each year of experience subject to maximum-10 marks
6	Remuneration	Rs.400/- per class / lecture of 45 minutes duration subject to a ceiling of maximum 50 classes with Rs. 20000/- per month.
7	Disengagement	<ul style="list-style-type: none"> - The Guest faculties shall be disengaged: - Every year during the start of summer vacation. - By giving one month notice if their performance is not satisfactory. - Upon joining of regular teachers against the said vacant post.
8	Undertaking format	Annexure-A



ANNEXURE-1

TO WHOMSOEVER IT MAY CONCERN

I Shri/Smt./Ms _____ S/DW/o. _____ aged about _____ years on being engaged as Guest Faculty by Principal, _____ Higher Secondary School, do hereby certify that I fully understand the temporary nature of my engagement as Guest Faculty. Being a temporary engagement, I will not claim for regularization of my services in future.

Place:

Full Signature

Date:

Name:

Witness:

1.

2.

Seal & Signature of the Principal of the HSS