



**ODISHA REAL ESTATE REGULATORY AUTHORITY**  
BLOCK-A1, 3<sup>RD</sup> FLOOR, TOSHALI BHAWAN, SATYANAGAR, BHUBANESWAR-751007  
Telephone No. 0674-2571977  
(Email: reraodisha@gmail.com)

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No. 2654 /ORERA  
ORERA-OE-I-ENG-53/2026

Dated: 22/04/26

**Notice**

Application in the prescribed format (enclosed herewith) are invited for re-engagement of retired personnel for temporary engagement in the Odisha Real Estate Regulatory Authority (ORERA) against the following vacant posts:

Category of post	Vacancy to be filled up	Qualification
Private Secretary	1 (one)	Government Servants who have retired in the rank of Private Secretary and is well versed in Computer knowledge.
Personal Assistant.	1 (one)	Government Servants who have retired in the rank of Personal Assistant and is well versed in Computer knowledge.
Bench Clerk	2 (two)	Retired Government Servant having adequate knowledge and experience in Court Matters
Senior Assistant	2 (two)	Desk Officer/Section Officer/Assistant Section Officer/ Senior Assistant retired from different Government Offices/ Agencies/ Statutory Bodies under State Government/ Heads of the Department/ District Level Cadres.
Revenue Inspector	1 (one)	Government Servant retired in the rank of Revenue Supervisor/ Revenue Inspector having adequate knowledge and at least 10 years of experience on land matters preferably from consolidation back ground.
Shirastadar	1 (one)	Retired Government Servant having adequate knowledge and experience in Court Matters.
	8 (Eight)	

The age of applicant should not exceed 62 years as on 24.04.2026

Engagement shall be purely temporary for a period of one year or till the posts are filled up by regular process whichever is earlier. Selection will be made as per the G.A. & P.G. Department Resolution No. 26993/Gen., dated 12.09.2024 read with G.A. & P.G. Department Resolution No10355/Gen., dated 02.04.2026 and consolidated remuneration is to be fixed as per Finance Department O.M. No. 24533/F., dated 29.09.2022.

The application in sealed envelope mentioning the post applied for on the top of the envelope should reach this office through Speed Post or by delivery of the same at the Receipt Section of this office by 25.05.2026 by **(5:00 P.M)**.

Applications received after the above date and time shall be rejected.

Format of the application along with notice is available in ORERA website at the link: <http://rera.odisha.gov.in/advertising/>

*[Handwritten Signature]*  
22-4-26  
Secretary,  
Odisha RERA

## **Format**

1. Name of the post applied for \_\_\_\_\_
2. Name of the applicant \_\_\_\_\_
3. Father's Name \_\_\_\_\_
4. Designation at the time of retirement \_\_\_\_\_
5. Name of the office from which the Applicant retired \_\_\_\_\_
6. Permanent Address \_\_\_\_\_
7. Present Address \_\_\_\_\_
8. Mobile No. \_\_\_\_\_
9. Email ID: \_\_\_\_\_
10. Date of Birth (As per Service Book) \_\_\_\_\_
11. Age as on the date of publication: \_\_\_\_\_
12. Date on which the applicant retired from Government Service (copy of retirement order along with authenticated copy of PPO to be attached) \_\_\_\_\_
13. Whether engaged in post-retirement engagement on contractual basis in any State Government Office/ Statutory Body/ Court. If yes, indicate the period of engagement and name of the office/ statutory body/ Court.
  - a. Period of engagement \_\_\_\_\_
  - b. Name of Office/Statutory body/Court \_\_\_\_\_
14. Whether departmental proceeding (U/r 15 of U/r 16) or criminal cases are pending/contemplated \_\_\_\_\_
15. Whether penalized for misconduct during the period of preceding five years \_\_\_\_\_

### **Undertaking**

I hereby declare that I shall abide by the terms and conditions as stipulated by the Competent Authority and all statements made in this bio-data are true, complete and correct to the best of my knowledge and belief. I hereby undertake that in the event of any information being found false or incorrect or ineligibility being detected in future or after my engagement, action as deemed proper shall be taken against me by the competent authority including disengagement without notice and stating no reason thereof.

Signature of the applicant.  
Date-