

OFFICE OF THE PRINCIPAL GOVT. HIGHER SECONDARY SCHOOL ,
AJAYAGADA

At/Post- Ajayagada, Block- Gumma, District- GAJAPATI , Pin Code -761207
Email Id -ughajayagada@gmail.com Contact No- 9692529972

ENGAGEMENT NOTICE FOR GUEST FACULTIES

Advt. No- 01/2025

Dt - 16.09.2025

Pursuant to Govt.in School & Mass Education Department Order No.13266/SME Dt.09.05.2025 and communicated by Director, Higher Secondary Education, Odisha vide letter No.11753Dt.25.08.2025 Applications are invited from eligible candidates for engagement and empanelment of Guest faculties for Higher Secondary Classes in Subjects Odia, English, History, Political Science, Economics, and Optional Odia for the session 2025-26/till the vacancies are filled up/commencement of next summer vacation, which is earlier. Applications in the prescribed format (Enclosed) are invited from retired Govt. and Aided College/HSS teachers below 65 years of age for empanelment and engagement as Guest faculties to teach in Higher Secondary Classes (+2) in Arts stream. In case of non-availability of teachers, fresh candidates will be selected. The applicants must have qualified Master Degree in the concerned subject with at least 50 % marks or equivalent grade & B.Ed. or equivalent degree recognized by the NCTE New Delhi, in case of B.Ed. subject. In case of non-availability of B.Ed candidates in a particular subject, the candidature of non B.Ed candidates may be considered. The selection shall be made through carrier assessment, teaching experience and basic experience in computer application. The guest faculties so engaged shall be paid @Rs400/- per class/lecturer of 45 minutes duration subject to a ceiling of maximum 50 classes with Rs. 20,000/- rupees per month. The engagement is purely temporary in nature and will continue till closure of schools for next summer vacation of 2025-26 or posting of PGT in the school whichever is earlier. The undersigned reserves the right for disengagement by giving one month notice if their performance is not satisfactory and also to cancel part or whole of the above engagement notice without assigning any reason thereof. The document verification shall be held on dated **22.09.2025** in the office of the principal. No TA/DA shall be admissible for document verification. The application should reach to the undersigned on or before dated **18.09.2025**. **Self-attested documents to be attached with the application form:**

1. HSC or Equivalent certificate and Mark sheet.
2. +2 or Equivalent certificate and Mark sheet.
3. Bachelor degree or Equivalent certificate and Mark sheet.
4. Master degree or Equivalent certificate and Mark sheet.
5. B.Ed. degree or Equivalent certificate and Mark sheet.
6. Certificate of computer knowledge.
7. Teaching experience certificate at HSS Level.
8. Id proof / Address Proof.
9. Any other.

Subjects offered:

1. Arts:-Odia, English, History , Political Science , Economics, Odia Optional

Tamoni Rajesh
Sd/-

Principal
Govt. Higher Secondary School
AJAYAGADA
Dist- Gajapati
Block- Gumma, Dist- Gajapati

Memo No. 02 //Dt. 16 /09/2025

Copy to the District Co-Ordinator of e-Governance Manager, Gajapati for kind information and necessary action.

Tamari Rajesh

Principal
Govt. Higher Secondary School, AJAYAGADA
Dist- Gajapati
Block-Gumma, Dist-Gajapati

Memo No. 03 //Dt. 16 /09/2025

Copy submitted to the District Education Officer, Gajapati for kind information and necessary action.

Tamari Rajesh

Principal
Govt. Higher Secondary School
Govt. Higher Secondary School, AJAYAGADA
Dist- Gajapati
Block-Gumma, Dist-Gajapati

Memo No. 04 //Dt. 16 /09/2025

Copy forwarded to the District Collector-cum-Chairperson, Gajapati for kind information and necessary action.

Tamari Rajesh

Principal
Govt. Higher Secondary School
Govt. Higher Secondary School, AJAYAGADA
Dist- Gajapati
Block-Gumma, Dist-Gajapati

Memo No. 05 //Dt. 16 /09/2025

Copy forwarded to the Director of Higher Secondary Education, Bhubaneswar for kind information and necessary action.

Tamari Rajesh

Principal
Govt. Higher Secondary School
Govt. Higher Secondary School, AJAYAGADA
Dist- Gajapati
Block-Gumma, Dist-Gajapati

GUIDELINE FOR ENGAGEMENT OF GUEST FACULTIES

1. **Mode of Engagement** -Engagement of Guest faculties will be made through open advertisement following due procedure as detailed below:
2. **Tenure** - One year from the date of engagement
3. **No. of Guest faculties to be engaged** –
 - Not more than total existing vacancies vis-a-vis the sanctioned posts.
 - In upgraded HSS guest faculties are to be engaged in the following subjects only in addition to the compulsory subjects (Odia & English)
 - Arts - History, Political Science, Economics, Odia Optional
 - Science- Physics, Chemistry, Mathematics, Biology
4. In case of HSSs having two streams, **only one** Guest Faculty shall be engaged in each Compulsory subject i.e. Odia & English.
5. **Preference & Procedure of selection**- Selection is to be made as per the following order of preference:-
 - Retired Government College/HSS teachers of the same institution who have not completed 65 years of age, if their pre-retirement performance was up to the mark

- Retired teachers of other Government College/HSS who have not completed 65 years of age. If availability of such retired teachers exceeds the requirement, the Principal will select the most suitable one
- Retired teachers of Aided College/HSS who have not completed 65 years of age and who were in receipt of GIA from Government. If availability of such retired teachers exceeds the requirement, the Principal will select the most suitable one.
- Fresh candidates will be selected as per merit by the following selection procedure given below in the event of non-availability of retired teachers

6. Qualification-

7.

- Master's Degree in the concerned subject, with at least 50% marks or equivalent grade
AND
- B.Ed. or equivalent degree recognized by NCTE, New Delhi, in case of B.Ed. subjects.

8. Total Marks - Career, Teaching Experience & Basic Computer Knowledge in Computer Application -100 marks

9. Career marking

• Ph.D -	0 Marks
• NET-	0 Marks
• M.Phil-	0 Marks
• Master's Degree	25 Marks
• B.Ed.	25 Marks
• Bachelor's Degree	15 Marks
• +2 or equivalent	10 Marks
• HSC or equivalent	10Marks
• Basic knowledge in Computer	5 Marks
• Teaching Experience	2 marks/year (Max 10 Marks)

10. Marks will be calculated as mentioned below :-

- If a candidate secures 80%, It will be calculated as 8 out of 10 (+2 & HSC or equivalent), 12 out of 15 (Bachelor's Degree), 20 out of 25 (Master's Degree & B.Ed.) & 40 out of 50 (Non B.Ed. subjects & non availability of B.Ed. candidates) keeping in view the % of marks secured by the candidate in the examination as specified in column No. 5 (IV) out of the full marks of the said examination.
- In case of Non-B.Ed. subjects. i.e. Anthropology, Commerce, Education, Geology, Logic, Psychology, Sociology, Statistics & Home Science / Non-availability of B.Ed. candidates, the mark for Master's degree will be calculated out of 50 Marks.

11. Remuneration-Rs.400/- per class / lecture of 45 minutes duration subject to a ceiling of maximum 50 classes with Rs. 20000/- per month.

12. Disengagement –The Guest faculties shall be disengaged:

- Every year during the start of summer vacation.
- By giving one month notice if their performance is not satisfactory
- Upon joining of regular teachers against the said vacant posts

Jamari Rajesh
Principal,

Govt. Higher Secondary School, AJAYAGADA

Dist-Gajapati

Govt. Higher Secondary School

AJAYAGADA

Block-Gumma, Dist-Gajapati