

**APPLICATION FOR THE POST OF SENIOR OFFICER POSITION**

Paste passport size  
photograph  
(Not older than 3  
Months)

1.	<b>Name of the Position Applied</b>	:		
2.	<b>Name</b> (in Full & Block Letter)	:		
3.	<b>Gender</b>	:		
4.	<b>Father's Name</b>	:		
5.	<b>Date of Birth &amp; Age</b> (As on Last Date of Receipt of Application)	:	DOB	Age
6.	<b>Current Address</b>	:		
7.	<b>Permanent Address</b>	:		
8.	<b>E-mail</b>	:		
9.	<b>Mobile No.</b>	:		
10.	<b>Nationality</b>	:		
11.	<b>Marital Status</b>	:		
12.	<b>Category</b>	:		

13a.	<b>Educational &amp; Essential Qualification (Starting from Matriculation / HSC to Essential Qualification)</b>						
	<b>Note: Supporting documents are required to be submitted along with Application form.</b>						
<b>Exam Passed</b>	<b>Name of Board/University/Institute</b>			<b>Month &amp; Year of Passing</b>	<b>Subjects Taken</b>	<b>% of Marks</b>	
10 <sup>th</sup> Class/ HSC							
12 <sup>th</sup> Class / Intermediate							
13b.	<b>Essential Qualification</b>						
<b>Exam Passed</b>	<b>Name of Board/University/Institute</b>			<b>Month &amp; Year of Passing</b>	<b>Stream/ Specialization</b>	<b>% of Marks</b>	
Graduation							
Post- Graduation							
13c.	<b>Additional / Desirable Qualification</b>						
<b>Exam Passed</b>	<b>Name of Board/University/Institute</b>			<b>Month &amp; Year of passing</b>	<b>Stream/ Specialization</b>	<b>% of Marks</b>	
13.	<b>Post Qualification Experience (starting from current employment in chronological order)</b>						
	<b>Note: Supporting documents are required to be submitted along with Application form.</b>						
<b>Name &amp; Address of the Employer</b>	<b>Post held/ Designation</b>	<b>Duration (DD/MM/YY)</b>		<b>Brief Nature of Duties/ work details</b>	<b>Pay Scale/ Gross Salary drawn</b>	<b>Status of NOC/ Relieving Certificate</b>	<b>Reasons for leaving</b>
		<b>From Date</b>	<b>To Date</b>				

**Total Experience (Executive Position):** \_\_\_\_\_ Years, \_\_\_\_\_ Months, \_\_\_\_\_ Days.

**Total Experience (CGD/ Oil & Gas Sector):** \_\_\_\_\_ Years, \_\_\_\_\_ Months, \_\_\_\_\_ Days.

**Applications either incomplete or not having required documents attached are liable to be rejected.**

**List of Attached documents (Self attested copies in reference to DOB, Education 10<sup>th</sup> onwards, Graduation, and Post-Graduation & Experience):**

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

**Declaration:** I hereby declare that the entire particular furnished in this application form are true, complete and correct to the best of my knowledge and belief. in the event, the information is found to be false or incorrect at any stage, my candidature / appointment may be considered terminated without any notice.

Place:\_\_\_\_\_

Date:\_\_\_\_\_

**(NAME & SIGNATURE OF THE APPLICANT)**