## **GENERAL INFORMATION AND INSTRUCTIONS**

- Interested candidates having requisite qualification and experience may register their names for the interview in between 10.00 A.M. to 11 A.M. of the date (s) mentioned against each post. No registration will be allowed in any case after scheduled time of registration. After short listing basing on the required eligibility criteria, the candidates may be required to stay back for next process of selection. If the number of candidates registered and shortlisted will be high, then the next process of selection will be scheduled for other date/s, which will be notified to the candidates on the date of registration.
- Candidates are required to come for interview with duly filled in application in prescribed format, available in the official website: www.dhenkanal.odisha.gov.in and bring all certificates / testimonials, in original and a set of self attested photocopies of the same, in support of age, qualification and experience, for verification. Candidates are also required to bring two recent passport size colour photographs and self photo ID proof (Voter ID card / PAN card / Driving License / Adhaar card / Passport etc.) duly self attested respectively. Incomplete application in any form will be rejected.
- The above positions are purely temporary and co-terminus with the scheme. Canvassing in any form will render the candidate disqualified for the position.
- Details of vacancy, eligibility, age, application form etc. can be downloaded from the official website (<u>www.dhenkanal.odisha.gov.in</u>).
- Overage/Underage and under qualification in the prescribed educational qualification shall be rejected.
- Candidates, who are already working in Health Department either on regular or on contractual basis, have to submit No Objection Certificate (NOC) from the employer (appointing authority) at the time of interview, without which they will not be eligible for appearing interview. NOC issued by any other authority other than appointing authority will not be accepted. NOC must be specific for the post, S/He applying and must be issued subsequent to issue of the advertisement.
- If any candidate is found to have suppressed any material information or furnished false information / documents, his/her case shall not be considered for the post applied for and in case already engaged on the basis of the said information / documents, his / her service shall be terminated from the Society forthwith. Candidates who have been disengaged earlier on administrative ground such as disobedience / poor performances/ misbehavior/ criminal activity etc. are not eligible.
- No personal correspondence / queries will be entertained. All communication will be made through e-mail / official website / Notice Board.
- The panel for above positions shall remain valid for similar post.

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- Number of vacancies / remuneration as mentioned under this advertisement may vary at the time of actual engagement.
- The undersigned reserves the right to cancel any or all the applications / positions at any stage of recruitment process without assigning any reason thereof.
- Incomplete application in any form will be rejected. Non submission of certificate / documents along with the application form shall be liable for rejection.
- The candidates in final panel merit list shall be kept in the panel with the validity of 01 year from the date of its approval. The panel for above position shall also remain valid for similar post/s in other programmes under NHM ambit with same educational qualification & same remuneration, as will be decided by the society.

Chief District Medical & PHO, Dhenkanal

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