

# APPLICATION FORM

(Please fill in the block letter)

| Post Applied for                                   |                            | Photograph                                       |            |               |            |   |
|--|----------------------------|--|------------|---------------|------------|---|
| 1. First Name: _____ Last Name : _____             |                            |  |            |               |            |   |
| 2. Date of Birth:                                  | 3. Age as on<br>01.10.2025 | 4. District of Domicile:                         |            |               |            |   |
| 5. Sex: _____                                      |                            |  |            |               |            |   |
| 6. Present Contact Address with telephone no.:     |                            | 7. Permanent Contact Address with telephone no.: |            |               |            |   |
| 08. Email Address:                                 |                            | 09. Mobile No.:                                  |            |               |            |   |
| 10. Languages spoken/written:                      |                            |  |            |               |            |   |
| 11. Academic & Professional Qualification Details: |                            |  |            |               |            |   |
| Exam Passed  | Institute/Board & Location | Year   | Marks      |               |            | Full/Part Time/<br>Distance<br>Learning |
|  |                            |  | Full Marks | Marks Secured | % of marks |   |
|  |                            |  |            |               |            |   |
|  |                            |  |            |               |            |   |
|  |                            |  |            |               |            |   |
|  |                            |  |            |               |            |   |
|  |                            |  |            |               |            |   |
|  |                            |  |            |               |            |   |
| 12. Employment Record:                             |                            |  |            |               |            |   |
| Total years of experience : _____                  |                            |  |            |               |            |   |

13. Details of Employment: (Use separate sheets if required).

Starting with your present employment, list in reverse order all the employments you have had.

13 A. Current Employment:

| From<br>Month /<br>Year | To<br>Month / Year | Designation |
|-------------------------|--------------------|-------------|
|                         |                    |             |
| Location of Employment: |                    |             |

Description of your duties:

13 B. Previous Employment:

| From<br>Month /<br>Year | To<br>Month / Year | Designation |
|-------------------------|--------------------|-------------|
|                         |                    |             |
| Location of Employment: |                    |             |

Description of your duties:

**DECLARATION BY THE CANDIDATE:**

I hereby declare that all the information furnished above are correct to the best of my knowledge and belief and that, if any stage, it is found that any of the above materials is false/ incorrect or is suppressed by me, my candidature/appointment is liable to be rejected/ terminated. I also declare that I have never been disengaged from service previously on administrative ground such as disobedience/poor performances/misbehavior/criminal activity etc.

Further, I undertake that I shall produce all original certificates/ documents in support of the above information at the time of interview/ certificate verification.

**Date:**

**Place:**

**Full Signature of the Applicants**

**Documents to be attached : Candidates are required to attach the following documents along with the application form**

- Two copies of passport size colour attested photograph to be submitted along with the application.
- The following documents are to be enclosed along with the application:
  - Self-Attested Copy of HSC / Equivalent examination certificate and Mark sheet. (Proof of Age)
  - Self-Attested photo copies of all mark sheets & certificates in proof of the claim made by the candidate relating to his educational qualification.
  - Other documents if any related to this recruitment.