



WESTERN ODISHA DEVELOPMENT COUNCIL

6TH FLOOR, RAJIV BHAWAN, BHUBANESWAR-1

Phone: (0674) 2391598

Website: www.wodc.odisha.gov.in Email ID: ceowodc@gmail.com

No. 1321 /WODC

Date 08.07.25

ADVERTISEMENT

Applications are invited from the eligible personnel residing within the State of Odisha in respect of district mentioned below for engagement in the post of Retired Assistant Engineer/ Assistant Executive Engineer WODC on Contractual Basis.

Sl. No	Name of the Post	Nos. of Post	Eligibility criteria/qualification	Salary	Nature of Post
1	Assistant Engineer (Deogarh, Bargarh, Kalahandi, Angul, Boudh, Sonepur, Jharsuguda, Sundargarh)	08	Degree/Diploma in Civil Engineering. A retired Engineer in the rank of AE/AEE (below 65 years) with experience in handling roads, buildings & Irrigation projects.	Monthly consolidated remuneration as per their eligibility for retired Government servant as per Finance Department circular.	Contractual

Application forms and other details are available in the website of WODC i.e. www.wodc.odisha.gov.in

Application complete in all respect with relevant particulars/testimonials must reach the **Chief Executive Officer, Western Odisha Development Council, 6th Floor, Rajib Bhawan, Bhubaneswar-1** by Regd. Post / Speed Post on or before **25th July 2025**. The envelope containing the application should be superscribed with the name of the post applied for.

The CEO reserves the right to accept / reject any or all of the applications without assigning any reason thereof.


Chief Executive Officer

TERMS OF REFERENCE

For the post of Assistant Engineer / Assistant Executive Engineer

1. The above post is purely contractual in nature and can be terminated at any point of time without assigning any reason thereof.
2. The candidate selected shall be on contract initially for a period of one year. The contract may be further extended annually maximum up to 3 (Three) years subject to their satisfactory performance.
3. Broad role, essential competency and emoluments of **Assistant Engineer/ Assistant Executive Engineer**. Preference will be given to local residing engineer of concerned district.

I. **Number of post:-** 08 (Eight) for (Angul, Bargarh, Boudh, Deogarh, Jharsuguda, Kalahandi, Subarnapur and Sundargarh Districts)

II. **Nature of Engagement:-** Contractual

III. **Emoluments:-** Monthly consolidated remuneration as per their eligibility for retired Government servant as per Finance Department Circular

IV. **Educational Qualification:-**

- a) Essential qualification:- Degree/Diploma in Civil Engineering
- b) Desirable Qualification:- Retired Civil Engineer in the rank of Assistant Engineer and Assistant Executive Engineer from Government Deptt. having good track record.

V. **Age:** - Below 65 years as on 01.07.2025. Applicants with Lower age will be given preference.

VI. **Experiences:-**

- A) Minimum **10** years in relevant field in the Government Service.

4. Role and Responsibility:

The roles and responsibilities of Assistant Engineer is as follows:-

- a) He will function at District WODC Office assigned to him.
- b) Checking of plans and estimates including revised estimates of the works submitted to WODC District Office by different Executing Agencies. He is to check the site plan and land status of the works to be executed by the Executing Agencies.

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- c) He will inspect the works, executed by the Executing Agency along with officials of WODC, ensure that the work is being executed as per the approved plans and estimates and specification by the WODC.
- d) Supervise and monitor of WODC funded projects with respect to standard SOP of WODC communicated to Executing Agencies.
- e) He will accompany the WODC officials of Bhubaneswar and District level officials to different sites of the Executing Agencies to supervise and report.
- f) He will work under technical guidance of Technical Consultant, WODC.

1. How to Apply

i. The Candidates fulfilling the above criteria for the post is required to apply only by Speed Post / Registered Post in the prescribed format at **Annexure-I** along with all supportive documents mentioned in the application by 25th July 2025 to:-

***The Chief Executive Officer,
Western Odisha Development Council,
6th Floor, Rajiv Bhawan,
Bhubaneswar-1***

- ii. Envelope containing the application must be superscribed in bold letters **APPLICATION FOR THE POST OF “Assistant Engineer/ Assistant Executive Engineer”**.
- iii. **Application received after the closing date i.e 25th July 2025 will not be entertained. The office will not be responsible for any postal delay.**
- iv. In-complete application received in any respect is liable to be rejected. No correspondence on that score shall be entertained.



APPLICATION FORM FOR THE POST OF ASSISTANT ENGINEER/ASSISTANT EXECUTIVE ENGINEER															
Name of the Post					Self attested Photograph										
1. First Name		Middle Name			Last Name										
2. Date of Birth:				3. District of Domicile:		4. Sex:									
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center;">Day</td> <td style="width: 33%; text-align: center;">Month</td> <td style="width: 33%; text-align: center;">Year</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> </tr> </table>		Day	Month	Year						<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">M</td> <td style="width: 50%; text-align: center;">F</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> </tr> </table>		M	F		
Day	Month	Year													
M	F														
5. Present Contact Address:															
6. Permanent Contact Address:				7. Present Telephone No. (Std code) office No. (if any)											
8. Email Address:				9. Mobile No.											
10. Languages spoken/ written:															
11. Experience (In reverse order from current to past) (use separate sheets if required).															
Sl. No.	Name of the Post	Name of the Department	Experience		Total Years of Exp.	Description of duties in brief									
			From	To											
1	2	3	4	5	6	7									



12. Details of Employment: (use separate sheets if required).		
Starting with your present employment, list in reverse order all the employments you have had.		
13. Current Employment:		
From Month/Year	To Month/Year	Designation
Location of Employment:-		
Description of your duties:-		
Declaration: I do hereby declare that all the information furnished above are correct to the best of my knowledge and belief.		
Place: Date:	Full Signature of the Applicant	

Note:

1. The following documents are to be enclosed along with the application:
 - a. Attested copy of Degree/Diploma Certificate.
 - b. Two copies of passport size colour attested photograph.
 - c. Attested photocopies of Experience Certificate.
 - d. Residential Certificate/ Proof of residence.
2. Application form & attested photo copies of all mark sheets & certificates should be put into a cover super scribed as **"APPLICATION FOR THE POST OF (NAME OF THE POST)"**

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