

**OFFICE OF THE DISTRICT LEGAL SERVICES AUTHORITY,**  
**KALAHANDI AT BHAWANIPATNA**

*Advertisement No. LADCs-01/2025, Date: 24<sup>th</sup> June 2025*

**NOTICE INVITING APPLICATIONS FOR ENGAGEMENT AS FULL TIME LEGAL AID LAWYERS IN LEGAL AID DEFENSE COUNSEL SYSTEM IN DISTRICT LEGAL SERVICES AUTHORITY, KALAHANDI AT BHAWANIPATNA**

**LAST DATE FOR RECEIPT OF APPLICATION 09.07.2025**

Applications in the prescribed format are invited from the eligible lawyers having requisite qualification for contractual full-time engagement for the posts of Chief Legal Aid Defense Counsel, Deputy Chief Legal Aid Defense Counsel and Assistant Legal Aid Defense Counsel in DLSA, Kalahandi at Bhawanipatna. **The Lawyers so engaged therein will not be allowed to take any other private cases or any other retainership.** The application form, the scheme of engagement and other conditions may be downloaded from the official website of the District Court, Kalahandi (<https://kalahandi.dcourts.gov.in>) and also available in the notice board of DLSA, Kalahandi and District Court, Kalahandi, Bhawanipatna.

**1. Vacancy of Posts :**

In obedience to the letter No. 1610(15) dtd. 25.04.2025 and letter No. 1789(15) dtd. 07.05.2025 of the Member Secretary, Odisha State Legal Services Authority, Cuttack the following posts will be filled up on contract basis initially for a period of **two years** on monthly honorarium, with a stipulation of **extension on yearly basis** upon satisfactory performance.

Sl. No.	Posts called for	No. of vacancy ( at Bhawanipatna)
1.	Chief Legal Aid Defense Counsel	01
2.	Deputy Chief Legal Aid Defense Counsel	02 (*)
3.	Assistant Legal Aid Defense Counsel	02(*)

\* In order to ensure proper representation as per Rule 8(6) of the National Legal Services Authority (Free and Competent Legal Services) Regulations, 2010,

out of the vacancy of the respective post one post shall be reserved for woman and one post shall be reserved for SC/ST category as per the rules applicable for reservation. But, in absence of availability of suitable candidate of respective category, the same shall be filled up from unreserved category in order to fulfil the object of the scheme without leaving the post vacant.

## **2. Qualifications :**

### **a) Qualifications for Chief Legal Aid Defense Counsel:**

- Practice in Criminal law for at least 10 years,
- Excellent oral and written communication skills,
- Excellent understanding of criminal law,
- Thorough understanding of ethical duties of a defence counsel,
- Ability to work effectively and efficiently with others with capability to lead,
- Must have handled at least 30 criminal trials in Sessions Courts, aforesaid condition of handling of 30 criminal cases can be relaxed in appropriate circumstances,
- Knowledge of computer system, preferable.
- Quality to lead the team with capacity to manage the office.

### **b) Qualifications for Deputy Chief Legal Aid Defense Counsel:**

- Practice in Criminal law for at least 7 years,
- Excellent understanding of criminal law,
- Excellent oral and written communication skills,
- Skill in legal research,
- Thorough understanding of ethical duties of defence counsel,
- Ability to work effectively and efficiently with others,
- Must have handled at least 20 criminal trials in Sessions Courts, may be relaxed in exceptional circumstances, by Hon'ble executive Chairman, SLSA,

- IT Knowledge with proficiency in work.

**c) Qualification for Assistant Legal Aid Defense Counsel:**

- Practice in criminal law from 1 to 3 years.
- Good oral and written communication skills.
- Thorough understanding of ethical duties of defence counsel.
- Ability to work effectively and efficiently with others.
- Excellent writing and research skills.
- IT knowledge with proficiency in work.

**3. List of Documents to be attached:**

The applications complete in all respects accompanied with:

1. Self attested copy of certificate in support of educational qualification.
2. Self attested copy of certificate in Enrollment issued by the Bar Council under the Advocates Act, 1961.
3. Self attested copy of photo identity card, address proof.
4. Self attested copy of ITR for last 3 years (if available).
5. Original Experience Certificate.
6. Photocopies of judgements in 5 Sessions Cases, represented as defense lawyer (for the post of Chief/ Deputy Legal Aid Counsel).
7. Photocopies of at least 5 cross-examination in Sessions Cases (for Chief/ Deputy Legal Aid Defense Counsel).

**4. Monthly Honorarium/ Retainer ship Fee :**

1.	Chief Legal Aid Defense Counsel	₹70,000 (Rupees seventy Thousand) only
2.	Deputy Chief Legal Aid Defense Counsel	₹50,000 (Rupees fifty Thousand) only
3.	Assistant Legal Aid Defense Counsel	₹30,000 (Rupees Thirty Thousand) only



## **5. Selection Procedure:**

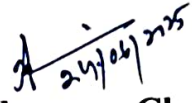
Selection of Chief Legal Aid Defense Counsel, Deputy Chief Legal Aid Defense Counsels and Assistant Legal Aid Defense Counsels will be purely based on merit, taking into account the knowledge, skills, practice and experience of candidates. The Selection shall be carried out by the selection committee under the Chairmanship of the Principal District & Sessions Judge, Kalahandi, Bhawanipatna (Chairman, DLSA) as envisaged in NALSA (Free and Competent Legal Services) Regulations 2010, subject to final approval by the Executive Chairman, OSLSA, Cuttack. Suitability of the candidates of respective categories as regards understanding of law, communication skill and computer/IT proficiency will be assessed through written test and viva voce.

## **6. Last date for Receipt of Application:**

Application along with the required documents shall be submitted by the candidates through Registered Post/ Speed Post so as to reach the **office of the District Legal Services Authority, Bhawanipatna, Civil Court Premises, Kalahandi at Bhawanipatna by 5.00 P.M. on or before 09.07.2025** positively. The intending candidates applying for different posts may submit their applications by dropping the same in the Drop Box available in the Office of the District Legal Services Authority, Kalahandi at Bhawanipatna **during office hours on the working days only. The applications received after the due date shall be summarily rejected.**

- N.B.: 1. The envelope containing the application should be mentioned in the category of Post applied for in capital letter.
2. Non compliance of any of the requirement mentioned in the advertisement or any defective or incomplete application shall entail rejection of his/her application outrightly.

**Applying for engagement does not create any right/assurance whatsoever.**

  
**District Judge-cum-Chairman,  
District Legal Services Authority  
Kalahandi, Bhawanipatna.**

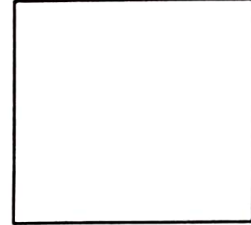
**Office Telephone Number: 06670-230061**

**APPLICATIONS FOR THE POST OF CHIEF LEGAL AID DEFENSE COUNSEL,  
DEPUTY CHIEF LEGAL AID DEFENSE COUNSEL AND ASSISTANT LEGAL AID  
DEFENSE COUNSEL FOR LEGAL AID DEFENSE COUNSEL SYSTEM(LADCS),  
KALAHANDI AT BHAWANIPATNA.**

STATE \_\_\_\_\_

DISTRICT \_\_\_\_\_

Application No. \_\_\_\_\_  
(For Office use)



**Photo**

**APPLICATION FOR CHIEF/DEPUTY/ASSISTANT LEGAL AID DEFENSE COUNSEL**

1. Applicant's Name :
2. Father/Husband's Name :
3. Date of Birth :
4. Age (as on 01.06.2025) :
5. Gender :
6. Residential Address :
7. Office Address :
8. Chamber Address (if any) :
9. Telephone no. (O) :
10. Telephone No. (R) :
11. Mobile No. :
12. Fax No. :
13. E-mail ID :
14. PAN No. :
15. AADHAR No. :
16. Educational Qualification (Please enclose self-attested copies of documents):

Course	Name of Board/ University	Year of Passing	Obtained Percentage (aggregate)
Graduation			
Professional Degree LLB			
LLM			
Any other (if any)			

17. Date of Enrollment as Lawyer:
18. Enrollment No. :  
(Attach self-attested copy of enrollment certificate issued by Bar Council)
19. Experience in Bar :  
(Duration of actual practice)  
**(Attach an experience certificate issued by the Bar Association/Council)**  
(a) Total no. of cases handled:  
(b) Nature of cases handled :  
(Attach extra sheet, if required)  
(c) Specialization, if any :  
(The details of a few important cases, the Applicants have dealt with/handled and reported judgement if any.)
20. Whether empanelled as Central/State Government or :  
Government undertaking counsel/pleader  
(Indicate period& attach documents)
21. The Courts where the Applicant is  
regularly practising :  
(Enclose Bar Association Membership Certificate)
22. Specify whether earlier remained on the  
panel of HCLSC/DLSA or TLSC or as LADC:  
(Indicate period, number of legal aid cases handled & result)  
(attach documents)
23. Whether any disciplinary case/Complaint is/was  
against the Applicant with any Bar Council : YES NO  
(If yes, specify details of both disposed & pending with documents)
24. **List of the documents to be attached.**
1. Self-Attested copy of Certificates in support of educational qualifications.
  2. Self-Attested copy of Certificate in Enrollment issued by the Bar Council under the Advocates Act, 1961.
  3. Self-Attested copy of Photo Identity Card, Address Proof.
  4. Self-Attested copy of ITR for last 3 years (if available).
  5. Photocopies of judgments in 5 Sessions cases, represented as Defense lawyer, (for the post of Chief/Deputy Legal Aid Defense Counsel).
  6. Photocopies of at least 5 cross examinations in Sessions cases (for Chief/Deputy Legal Aid Defense Counsel).

(Signature)

## DECLARATION

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect at any stage, my candidature is liable to be cancelled. I have read and understood the instructions and terms of the engagement and agrees to abide by those. I declare that I fulfill the eligibility conditions for the category to which I am seeking engagement. I declare that I have never been penalized by any Bar Council in any Disciplinary Proceedings. I also undertake to maintain absolute integrity and discipline as required thereunder. I agree with the remuneration structure and all the terms and conditions notified by SLSA/DLSA concerned.

(Signature)

Place: \_\_\_\_\_

Date: \_\_\_\_\_



Memo No. 1219(20) / Dt. 24.06.2025.


Copy to Chairperson, TLSC (All), Kalahandi for information & necessary action.

Copy to all Bar Association of Kalahandi district for information & necessary action.

Copy to System Officer, Civil Courts, Kalahandi, Bhawanipatna for information & necessary action.

Copy to DIO, NIC, Kalahandi, Bhawanipatna for information & necessary action.

Copy to Notice Board, Civil Courts, Bhawanipatna/Kalahandi Bar Association/ Office of DLSA, Kalahandi, Bhawanipatna.

  
Secretary, DLSA,  
Kalahandi, Bhawanipatna. 24.6.2025