

Department of Commerce
Sambalpur University
Jyoti Vihar-768019, Sambalpur, Odisha.



No. **380** / Commerce

Dt. **07.07.25**

WALK-IN-INTERVIEW
For Engagement of Guest faculties (Commerce)
To be held on DT.09.07.2025.

Venue of Interview: P.G.Depts. of Commerce Sambalpur University

Reporting Time: 10.00AM

Documents Required: Bio-data in the prescribed format available in the University website along with

1. Original Mark Sheets and Certificates of all Examinations.
2. Original Evidence of Teaching Experience, if any.
3. Original UGC (NET) Certificate (if passed)
4. Original Ph.D. Degree Certificate. (if passed).
5. Original Copies of all Research Publications.
6. One set of Photocopies of all the above documents arranged in ascending order and self attested.
7. One recent colour pass port size photograph.
1. **Educational Qualifications:** As per UGC Guidelines, 2018. In case of non-availability of candidates having Ph.D/NET qualification candidates with Post- Graduate Degree with good academic record will be considered.
2. **Tenure of engagement:**
 - a) The tenure of engagement of faculties under this arrangement shall be up to one Year or till the vacancy is filled in regular manner whichever is earlier.
 - b) The continuation of engagement shall be subject to satisfactory performance during the quarterly review.
 - c) This arrangement shall be purely temporary in nature and there should not be any regular/contractual appointment against this arrangement under any circumstances and in any manner.

3. **Honorarium:**

Honorarium shall be paid to faculties under this arrangement as per the details given below:

Sl.No	Post	Work Assignment	Honorarium per Month (in Rs.)
1	Assistant Professor (Guest Faculty): (Candidates with Ph.D. Degree and to be engaged for PG courses against the vacant post of Assistant Professor)	Teaching if more than 40 classes in any month is taken, then one has to undertake administrative assignment as given	Rs. 1000/- per class: Max 60 classes/month Rs.60000/-(Max)

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		by University from the subsequent month onwards	
2	Assistant Professor (Guest Faculty) (Candidates without Ph.D. qualification for PG/UG Courses against the vacant post of Assistant Professor. Preference will be given to candidate having qualified (NET)	Teaching if more than 40 classes in any month is taken, then one has to undertake administrative assignment as given by University from the subsequent month onwards	Rs.750/- Per class, Max 60 classes, Rs.45000/- (Max)

No other allowances of financial benefits are allowed in favour of the guest faculties.

1. The candidates engaged against post of Guest Faculty will be allowed to avail 10 days leave in a year.
2. The payment of all statutory taxes including the income tax will be the sole responsibility of the Guest Faculties.
3. All statutory deduction including Tax deduction at source (TDS) will be deducted by the University against the payable remuneration at applicable rates as per the prevailing laws, rules and regulations.


Duties and Responsibilities of engaged faculties:

1. Academic work like teaching courses, conducting examination and research guidance. They will be entitled to guide research projects of PG students. However, in case of research projects of Guiding Ph.D. they will be eligible to become Co Guides depending on their qualifications and experience.
2. Conducting research and/or taking up sponsored research projects as per the rules and regulations of the funding agency.
3. Launching continuing education program in new and emerging areas.
4. Organizing/attending National/International Conferences/Seminars/Symposia/Workshops with a co organizer from the University/college but without any financial commitment from the University.
5. Undertaking knowledge based advisory/consultancy assignments in accordance with the University guidelines.
6. Accepting invitations and delivering guest lectures at other institutions.
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8. Participation in academic/research Committees at the University and elsewhere, when required.
9. However, they shall not be eligible for holding administrative or financial responsibilities.

Mode of Selection:

- a. The selection of candidates for recruitment to the posts of Guest Faculty shall be made on the basis of evaluations as under:
 - i. General Career (i.e. HSC, Intermediate, Degree etc): 30 Marks
 - ii. Research Degree (i.e. M.Phil, Ph.D. etc): 20 Marks
 - iii. Demo Class: 15 Marks Maximum
 - iv. Research Publication: 15 Marks
(10 marks for International Journals, 05 marks for National Journals)
 - v. Viva-Voce: 20 Marks.
- b. The duration of Demo Class will be of 05 – 10 minutes.

Addendum/corrigendum, if any, shall be posted only on the University website.


7/7/2021
Course Coordinator, Commerce
Sambalpur University
Co-Ordinator
Commerce
Sambalpur University