

GOVERNMENT OF ODISHA
DEPARTMENT OF HIGHER EDUCATION

No. HE-TET-MISC-0048-2024 20318 /HE Date: 17.04.2025

From

Sri Prasant Kishore Mohapatra,
Special Secretary to Government

To

All RDEs/ The Principal, all TEIs

Sub: Engagement of Guest Faculties on contractual basis in Teacher Education Institutes of the State.

Ref: 1. Higher Education Department Notification No. 7591/HE and 7590/HE, dated 11.02.2025 (copy enclosed)

2. NCTE Notification No.51-1/2015/NCTE dated 29.05.2017

Madam/ Sir,

In partial modification to this Department Notification No. 7591/HE and 7590/HE, dated 11.02.2025, I am directed to say that the upper age limit for engagement of Guest Faculties on contractual basis in Teacher Education Institutions has been enhanced to 75 years instead of 65 years.

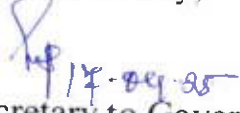
For filling up the existing vacancy, following instructions in conformity to NCTE guideline be followed irrespective of subject wise sanctioned strength (if any) informed to the college earlier.

Subjects of Posting	No. of candidates to be appointed (For intake capacity of 100)	No. of candidates to be appointed (For intake capacity of 150)
Mathematical Science/Physics/Chemistry	3	5
Biological Science (Botany/Zoology)	1	1
Social Science (Economics, History, Political Science, Geography)	2	4
English	1	1
Odia	1	1

Accordingly, fresh advertisements be published at your level for engagement of Guest Faculties on contractual basis by 26.04.2025 and selection of candidate by 07.05.2025.

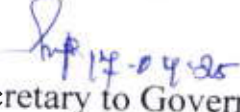
All other terms and conditions stipulated in the above Notification shall remain unaltered.

Yours faithfully,

 17-04-25
Special Secretary to Government

Memo No 20319/HE, dated 17.04.25

Copy forwarded to GCET-A Section for information and necessary action.

 17-04-25
Special Secretary to Government

**GOVERNMENT OF ODISHA
DEPARTMENT OF HIGHER EDUCATION**

HE-TET- MISC-0048-2024- No. 7591 /HE Date: 11.02.2025

From

Sri Prasant Kishore Mohapatra.
Additional Secretary to Government

To

All RDEs/ The Principal, all TEIs


Sub: Guidelines for engagement of Guest Faculties in Teacher Education
Institutes of the State.

Madam/ Sir,

I am directed to invite a reference to the subject cited above and to enclose herewith a copy of the guidelines for engagement of guest faculties in Teacher Education Institutes of the State.

You are therefore requested to follow the guidelines for engagement of Guest Faculties in your institution wherever required.

Yours Faithfully,


11.02.2025

Additional Secretary to Government

**GOVERNMENT OF ODISHA
DEPARTMENT OF HIGHER EDUCATION
NOTIFICATION**

No. HE-TET- MISC-0048-2024- 7590 /HE , dated the 11th Feb, 2025

**GUIDELINES FOR ENGAGEMENT OF GUEST FACULTY ON CONTRACTUAL
BASIS IN GOVERNMENT TEACHER EDUCATION INSTITUTIONS**

(2 YEAR B.ED.)

The Department of Higher Education, Government of Odisha, is committed to ensure the highest standards of education in teacher education institutions across the state. However, many institutions are currently facing shortage of teaching faculties in conformity to NCTE.

To address this challenge, guidelines have been prepared for the recruitment of existing vacancies. This initiative aims to provide a temporary yet effective solution to the faculty shortage, enabling our teacher education institutions to maintain the quality of education and provide better learning opportunities for students.

SELECTION PROCEDURE: -

Selection of **Guest Faculty on Contractual basis (GFC)** shall be made by the concerned Principal as per recommendation of a Committee. The Selection Committee shall be constituted by the Principal of the concerned institution. Selection of **GFC** shall be made by the committee. The composition of such committee for each subject shall be as follows: -

1. Principal of the college shall be the Chairman of the Committee.
2. A Senior most faculty of the college.
3. One Senior faculty from other subject of the college nominated by the Principal.
4. One Subject Expert of the college nominated by Principal.

Colleges where there is no teaching faculty member in the concerned subject, members in order of following preferences may be invited.

- i. Teaching faculty of nearby Govt. College.
- ii. Retired teaching faculty of Govt. College.
- iii. Teaching faculty of nearby Non-Govt. Aided College.
- iv. Retired teaching faculty of Non-Govt. Aided College.

Qualification, Career Assessment and age limit of GFC

In conformity to eligibility criteria prescribed by NCTE, selection shall be based on career marks and viva-voce test. The distribution of weightage for the career assessment suggested is as follows: -

Career and	-	70 marks.
Teaching experience		
Viva-voce	-	30 marks.

Total= 100 marks.

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Qualification of Teaching Faculty Members for 2 Yrs. B.Ed. Programme as Per NCTE

Norms

SSI. No.	Academic Faculty	Subject	Qualification
a.	Perspectives in Education or Foundation Courses		i) Postgraduate degree in Social Sciences with minimum 55% marks, and ii) M.Ed. degree from a recognized university with minimum 55% marks. OR i) Postgraduate (M.A.) degree in Education with minimum 55% marks ; and ii) B.Ed. / B.El.Ed. degree with minimum 55% marks
b.	Curriculum and Pedagogic Courses	Mathematics	i) Postgraduate degree in Sciences / Mathematics / Social sciences / Languages with minimum 55% marks, and ii) M.Ed. degree with minimum 55% marks Desirable: Ph.D. degree in Education with subject specializations. (Note: In case of A and B put together, for two faculty positions, a postgraduate degree in Sociology/Psychology/Philosophy with 55% marks, and B.Ed / B.El.Ed. with 55% marks and three years of teaching experience in a secondary school shall be considered).
		Science	
		Social Science	
		Language	
c.	Health & Physical Education		Master of Physical Education (M.P.Ed.) with minimum 55% marks (Training/qualification in yoga Education shall be desirable).
d.	Visual Arts		Postgraduate degree in Fine Arts (MFA) with minimum 55% marks.
e.	Performing Arts		Postgraduate degree in Music/ Dance//Theatre Arts with minimum 55% marks.

Career Marking

Sl. No.	Qualification	Marks		
		1 st Divn.	2 nd Divn.	Distinction
1.	Ph.D.		10	

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ii	UGC-JRF/UGC-NET	10 Marks for JRF-NET 7 Marks for NET		
iii	M.Ed./M.P.Ed./MFA/ Master in Performing Arts	10 marks	07 marks	
iv	MA/M.Sc./M.Com. or equivalent Degree	10 marks	07 marks	
v	B.A.(H)/B.Sc.(H)/B.Com. (H) or equivalent Degree	07 marks	05 marks	04 marks
vi	+2 or equivalent Degree	05 marks	04 marks	
vii	H.S.C or equivalent Degree	04 marks	02 marks	
viii	Teaching Experience	02 mark for each year of experience * (subject to maximum 10 marks)		
Total=		70		

Viva-Voce Marking:

(i)	Teaching capability/aptitude:	15 marks
(ii)	Conceptual understanding in the subject domain:	10 marks
(iii)	Perspective in positivity and leadership:	5 marks
		Total=30 marks

Relaxation:

- I. A minimum of 55% marks (or an equivalent grade in a point scale wherever grading system is followed) shall be required at the Master's level Assistant Professor (Stage-I).
- II. A relaxation of 5% shall be provided at the graduate and master's level for the candidates belonging to Scheduled Caste/Scheduled Tribe/Differently-abled ((a) Blindness and low vision; (b) Deaf and Hard Hearing; (c) locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy; (d) Autism, intellectual disability, specific learning disability and mental illness; (e) Multiple disabilities from amongst persons under (a) to (d) including deaf-blindness)/Other Backward Classes (OBC)(Non-creamy Layer) for the purpose of eligibility and assessing good academic record for direct recruitment.
- III. Relevant grade which is regarded as equivalent of 55% wherever the grading system is followed by a recognized university shall also be considered valid at the Master's level.

Honorarium:

Rate of honorarium to be paid to the GFC to be engaged for B.Ed. classes in Teacher Education Institutions is Rs.500/- (Rupees five hundred only) per class/lecture of 45 minutes duration subject to a maximum ceiling of Rs.25,000/- (Rupees twenty five thousand only) per month averaged over one academic year (limited to average 50 classes per month and to 500 classes during the year of engagement wherever possible. For example, a GFC must be assigned 500 classes for one academic year and be paid accordingly. (The monthly limit is an average indicator). The Principal must keep a record of monthly database with respect to each GFC faculties work record for the month containing the following data (Name, subject, number of theory or theory equivalent practical taken, reason for deviation from the 50 class average, Balance classes left from the total 500, additional duties done, remark). Since the workload calculation is based on 500 classes per GFC is self-consistent with the minimum required hours

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necessary for managing the Course, the Principal must ensure the class distribution accordingly.

- Preferences be given to superannuated faculties of any Govt. TEIs, not more than 65 years of age and having the requisite qualification. They may be engaged without going through the interview process as per the regular selection procedure.
- The services of GFC will be terminated after 11 months and **it can't be renewed** under any circumstances, rather the institutions will make fresh advertisement in the beginning of every academic year as per their existing vacancy.
- The Institution and the GFC applicant have the option to terminate the agreement before completion of 11 months by serving one month notice period.
- **This is a temporary engagement. Guest Faculties engaged shall not be regularised or made permanent under any circumstances. Guest Faculties can be disengaged before their prescribed tenure of 11 months if regular teachers, duly selected by Odisha Public Service Commission, join duty.**

Other Assignments:

- a. Academic and administrative arrangements and assignments as and when assigned are also to be undertaken along with the classes.
- b. The choice-based credit system/NEP demands faculty to be involved in activities beyond limited classroom teaching. The GFC must be involved in student projects and other institutional and academic related activities.
- c. The Principal shall strictly supervise the teaching of the GFC faculties. In case of unsatisfactory and poor performance of any contractual faculty member, his/her engagement shall be cancelled immediately and the next candidate in the selection panel may be engaged for rest of the period.

Terms and conditions:

The candidates with vigilance case / departmental proceedings / criminal proceedings shall not be considered for engagement as GFC faculty. Also, a member of any political party shall not be eligible for such engagement. The candidates have to give an undertaking to this effect to the concerned Principal along with other documents.

- An advertisement for engagement under this arrangement shall be made at least in two Odia and one English Newspaper. The same and detailed advertisement shall be published in the website of the concerned colleges as per their vacancy prior to the beginning of every academic session. Parameters of the selection should be clearly spelt out in the advertisement.
- After the process of selection is over, Principals are required to furnish data as per the proforma enclosed as Annexure-I to the Department of Higher Education at the earliest. GFC faculty be engaged only against sanctioned posts.
- The interested candidates, both fresh / retired, shall apply before the concerned Principals of IASES / CTES / Training Colleges with their bio-data, present and permanent address, copies of educational certificates, bank account number, photographs with their application form as prescribed in Annexure-II.

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PROFORMA FOR REQUISITION OF GUEST FACULTY

Name of the college with address:-

*Affix recent
passport size colour
photograph here*

*(Self-attested on the
front)*

Sl. No.	Subject	No. of Sanctioned post(s)	Men in Position	No. of post(s) in which GFC faculty members are engaged	Name(s) of GFC faculty members engaged (furnish joining report)	No. of classes engaged / to be engaged by GFC faculty members	Amount of remuneration to be paid	Justification of engagement of GFC faculty members be given if it is beyond sanctioned strength.

Documents to be attached wherever necessary.

Signature and Seal of the Principal



ANNEXURE-II**APPLICATION FOR ENGAGEMENT OF GUEST FACULTY ON CONTRACTUAL BASIS IN IASEs / CTEs / GOVERNMENT TEACHER EDUCATION INSTITUTIONS OF THE STATE OF ODISHA FOR THE SESSION _____**

Name of the institution applied to _____

Post Applied for _____

1. Name of the Candidate _____

2. Father's/Husband's Name _____

3. Date of Birth _____

4. Marital Status _____

5. Category (SC/ST/OBC/UR/PWD) _____

6. Nationality _____

7. Gender (Male/Female) _____

8. Languages known _____

9. Permanent Address _____

_____10. Present Address _____

11. Contact No. (Functional) _____

12. E-mail ID _____

13. Educational Qualification _____

(attach self-attested Photocopy of all Certificates and Marksheets)

Examination Passed	Board / University	Year of Passing	Division / Grade	Full Marks	Marks Secured	% of Marks
10th						
+2 (Arts / Science/Commerce)						
+3 (Arts / Science/Commerce)						
MA (Education)						



PG (School subject)						
B.Ed						
M.Ed.						
M.Phil. in __subject						
Ph.D. (Education/any school subject)						
UGC-NET/JRF						

14. Teaching Experience (IASE / CTE / Government Teacher Training College / Government College/ Government Aided College):

Sl. No.	Name of the Organization/ Institution	Type of organization (Government /Aided/ Private)	Designation	Nature of Work	Period of Service

15. Other Technical / Professional Qualification (if any) _____

DECLARATION

I do hereby declare that all the information given above are true to the best of my knowledge and belief.

Place :

Date :

Full Signature of the Applicant



DECLARATION BY VERIFYING OFFICER/ HEAD OF THE INSTITUTION

Details as given in this Application of _____ (name of the candidate)
for the post of _____ are verified and found correct.

Remarks (if any) :-----

Name :-----

Designation:-----

Place :-----

Date :-----

Full Signature and Seal of the Principal

**Guideline for engagement of Guest Instructor in Teacher Education
Institutions and Colleges having B. Ed course**

In order to maintain uniformity in engagement of Guest Instructor for imparting teaching in "Enhancing Professional Courses" in all the B. Ed imparting TEIs and the Government Colleges, the following guideline is hereby prescribed for 2025-2026 academic year onwards.

1. The Guest Instructor will be engaged on contractual basis where regular teachers are not posted by the Government for the subjects EPC no. 3 - Fine Art and EPC no. 4 — Health and Physical Education.
2. The monthly remuneration of Guest Instructor will be @ 25000/- per month for a period of seven months in a year i.e six months to complete the course and one month beyond that to conduct the examination and for evaluation purpose.
3. The Select Committee constituted under the chairmanship of Principal of the TEI/B.Ed imparting College with two senior-most faculty members of same TEI/college as members of the committee will look for suitable teacher/professional/candidate with qualification of 'Post Graduate Degree in Fine Arts (MFA) with minimum 55% marks for EPC no. 3 — Fine Art and for EPC no. 4 i.e Health and Physical Education, the qualification being Master of Physical Education (M.P.Ed) with ① minimum 55% of marks.
4. The Select Committee while engaging the Guest Instructor will give preference to:-
 - Retired teacher within 70 years of age and in case of their non-availability, then to
 - Suitable teacher/professional of nearby Secondary/Higher Secondary/Degree colleges (+2 and +3) and if they are not available, then to
 - Suitable candidate being selected in a walk in interview. The walk in interview will be conducted by giving advertisement in one local daily newspaper with ten - day notice.
5. The Art Education Instructor and Physical Education Instructor who are in regular service in the TEIs are required to take their subject specific classes in the TEIs/colleges in the same/nearby district with usual TA/D.A considering as tour from their original TEI/college.



**NALINI DEVI WOMEN'S COLLEGE OF TEACHER EDUCATION
KHARVELNAGAR, UNIT-III, BHUBANESWAR-751001**

ADVERTISEMENT FOR ENGAGEMENT OF GUEST FACULTIES/GUEST INSTRUCTORS

No - 506

WALK-IN-INTERVIEW

Dt 24.4.25

A walk-in-interview will be held in the college on 07.05.2025 at 11A.M and onwards for engagement of Guest Faculties on Contractual basis for the following curriculum and Pedagogy and Guest Instructors in EPC-3 and EPC-4 courses for the year 2025-26. The number of vacancies and posts are subject to change in respect of curriculum and Pedagogy subjects.

SUBJECTS OF POSTING(CURRICULUM AND PEDAGOGY)	NO OF POSTS
Mathematical Science/Physics/Chemistry	5
Biological Science(Botany/Zoology)	1
Social Science(Economics,History,Political Science,Geography)	4
English	1
Odia	1
COURSE ENHANCING PROFESSIONAL CAPACITIES	
Guest Instructor in EPC-3(Fine Art)	1
Guest Instructor in EPC-4(Physical Education and Yoga)	1

The details of modalities, terms and conditions of engagement of the Guest faculties to the above Pedagogy subjects and Guest Instructors in EPC-3 and EPC-4 subjects fixed by the Higher Education Department, Govt of Odisha, is available in the college Notice Board and college website: nalinideviwomenscte.ac.in

TA/CA and DA will not be paid by the institute

Sd/-
Principal


Principal
Nalini Devi Womens CTE
Bhubaneswar